



CITY OF LONG BRANCH  
POLICE DEPARTMENT  
344 BROADWAY  
LONG BRANCH, NJ 07740  
(732) 222-1000

## **INSTRUCTIONS FOR ABC IDENTIFICATION CARD APPLICATION**

1. Fingerprints MUST BE DONE PRIOR TO SUBMITTING AN ABC APPLICATION.
2. ABC application can be located on our website [LongBranch.org](http://LongBranch.org) or by visiting the Records department.
3. Bring a Valid government photo ID such as a driver's License or passport, \$50.00 money order only and completed ABC application with YOUR RECEIPT from IdentoGo to Records Department Mon-Fri 9am-3:00pm for processing.
4. A temporary ABC card will be issued only AFTER completing the steps above.
5. Your permanent ABC Card will be issued once your background check has been completed. You will be contacted by a member of the Records Department once your card has been finalized.



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### **Initial Application**

Establishment Name:							
Job Title or Position:							
Applicant Name:							
Address:							
City:		State:		Zip:		Phone:	
Date Of Birth:		SSN:		Birth Place:			
Driver's License #:					State:		
Hair:		Eye:		Height:		Weight:	

1. Have you ever been denied or revoked an ABC ID Card:      Yes      No  
If yes, by whom and why:
2. Have you ever been arrested?      Yes      No  
If yes, provide all arrests below. If additional space is needed use back of this form.

Date of Arrest:		Charge:	
Location:		Disposition:	

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Location:		Disposition:	

*As indicated above, I have applied for an ABC identification card from the Long Branch Police Department. I hereby authorize the Long Branch Police Department to conduct a criminal history background for the purpose of this application. I understand that any false statements will result in the denial of this application and criminal prosecution. I also understand that any fees associated with this process are nonrefundable.*

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**DO NOT WRITE BELOW**

Approval:	Yes	No	Date:	Officer In Charge
Reason for Denial:				
Temporary ID Card received by:			Date:	
ID Card received by:				Date:



## Fingerprint Service Code Form

LONG BRANCH-ABC

### Service Name:

To Schedule your ten-minute fingerprint appointment, simply visit  
<https://uenroll.identogo.com> and enter the following Service Code

**2BZZQK**

When prompted, please enter the following:

Your ORI: NJ0132500

Contributor Case Number: 1325

*Service Code is unique to your hiring/licensing agency. **Do not use this code for another purpose.***

**Please bring one of the identification documents from the list below to your enrollment appointment. Identification must be valid, not expired, and contain a photograph of the applicant.**

- Driver's License issued by a State or outlying possession of the U.S.
- Driver's License PERMIT issued by a State or outlying possession of the U.S.
- Driver's License PAPER/TEMPORARY issued by a State or outlying possession of the U.S.
- Enhanced Driver's License (EDL)
- Commercial Driver's License issued by a State or outlying possession of the U.S.
- Commercial Driver's License PERMIT issued by a State or outlying possession of the U.S.
- ID card issued by a federal, state, or local government agency or by a Territory of the United States
- Enhanced Tribal Identification Card (for federally recognized U.S. tribes)
- U.S. Coastguard Merchant Mariner Card
- U.S. Passport
- Permanent Resident Card or Alien Registration Receipt Card (Form I-551)
- Employment Authorization Card/Document (I-766) that contains a photograph
- Canadian Driver's License
- Foreign Driver's License (Mexico and Canada Only)
- U.S. Visa issued by the U.S. Department of Consular Affairs for travel to or within, or residence within, the United States

#### Juveniles

- Approved Document list as shown above; or
- Photo ID Waiver for Minors (Only needed in special circumstances)
  - Required Secondary document if Photo ID Waiver for Minors is selected (only needed in special circumstances)
    - Birth Certificate bearing an official seal or certified copy) issued by State, county, municipal authority (or outlying possession of the U.S.)
    - Social Security Card



Don't have access to the Internet? You can still schedule an appointment by calling **877.503.5981**.