

RESOLUTIONS ADOPTED BY CITY COUNCIL 1-12-16

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**RESOLUTION EXTENDING CONDITIONAL-REDEVELOPER DESIGNATION OF
BLACK RIDGE REALTY, INC. AS A REDEVELOPER FOR A PORTION OF
BEACHFRONT SOUTH**

WHEREAS, pursuant to N.J.S.A. 40A:12A-6(a) of the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. ("LRHL"), the Mayor and Council adopted a Resolution duly designating an area in the City as an area in need of redevelopment ("Redevelopment Area") as defined by N.J.S.A. 40A:12A-5(a)-(e); and

WHEREAS, on May 14, 1996, the Mayor and Council enacted Ordinance No. 15-96 adopting the Oceanfront-Broadway Redevelopment Plan ("Redevelopment Plan") for the designated Redevelopment Area; and

WHEREAS, the Mayor and Council serves as an instrumentality and agency of the City pursuant to the LRHL for the purpose of implementing redevelopment plans and carrying out redevelopment projects within the City ("Redevelopment Agency"); and

WHEREAS, in or about August 2015, Black Ridge Realty, Inc. ("Black Ridge") submitted a request for Qualifications (RFQ) outlining its experience and qualifications as a candidate to redevelopment a portion of the Beachfront South Sector of the Redevelopment Area and submitted a Request for Proposal (RFP), outlining a concept for such proposed development (the "Proposed Project") of properties located at 345 Ocean Avenue and designated on the City of Long Branch Tax Map as Block 216, Lot 14.01 (the "Property"); and

WHEREAS, the Redevelopment Design Review Committee (the "DRC") and City financial consultants have reviewed the RFQ determined that Black Ridge has preliminarily demonstrated its experience and qualifications to develop the Properties, subject to verification of its ability to finance and construct the Proposed Project once the design details are finalized for the Proposed Project; and

WHEREAS, the DRC has reviewed the RFP and has met with Black Ridge and reviewed its design concepts for the Proposed Project and has determined that the Proposed Project, at the conceptual level, meets the goals and objectives of the Redevelopment Plan; and

WHEREAS, the Property is subject to the requirements of the Redevelopment Plan, the Design Guidelines Handbook 1, outlining the development standards for the Redevelopment Area generally, and Design Guideline Handbook 6, outlining the development standards specifically for the Beachfront South Sector ("Design Guidelines"); and

WHEREAS, on September 8, 2015, Black Ridge appeared before the Mayor and Council of the City during a public meeting and presented the Proposed Project for the development of the Property; and

WHEREAS, while the Council believed that the Proposed Project required further refinement in certain design details, on September 24, 2015, the Council adopted Resolution 231-15, conditionally-designating Black Ridge as a redeveloper for the Property, subject to further review and refinement of Black Ridge's plans to construct and finance the Proposed Project and the negotiation and execution of a redevelopment agreement setting forth the respective rights and obligations of the parties in connection with such redevelopment; and

WHEREAS, pursuant to Resolution 231-15, if the DRC was unable to finalize the Project design and the Redevelopment Committee was unable to successfully negotiate a satisfactory redevelopment agreement within one hundred and twenty (120) day period, the City would determine whether to extend negotiations or cease negotiations and de-designate Black Ridge as redeveloper for the Property; and

WHEREAS, the Redevelopment Committee has been working collaboratively with to refine and improve the Project Concept and have been discussing items to be addressed in a redevelopment agreement for a project for the Property; and

WHEREAS, Black Ridge is expected to make certain design modifications and progress implementation of a project for the Property and has provided materials supporting the financing plan for the Project and its ability to finance the Project, as well as a more-detailed revised Project Concept, which materials are still under review by the Redevelopment Committee; and

WHEREAS, the Redevelopment Committee has advised that it believes while the parties have made progress additional time is necessary to finalize the Project Concept and redevelopment agreement and, therefore, recommends an extension of Black Ridge's conditional-designation so that the parties may proceed to finalize the Project Concept and complete negotiations.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Long Branch that Black Ridge Realty, Inc.'s conditional redeveloper designation be and hereby is extended for an additional one hundred and twenty (120) days.

BE IT FURTHER RESOLVED that Black Ridge shall replenish and maintain all required escrows during the term of this conditional-designation.

BE IT FURTHER RESOLVED that such conditional-designation shall be effective until May 24, 2016 (an additional one hundred and twenty (120) days from the current expiration date), during which time period the City shall not solicit any other redevelopment proposals for the Property and shall engage in exclusive negotiations with Black Ridge with respect to the Property.

BE IT FURTHER RESOLVED that the Redevelopment Committee is hereby authorized and directed to work with Black Ridge to finalize the project design and its plans to construct and finance the Proposed Project and to engage in negotiations of a redevelopment agreement with Black Ridge to address the respective rights and obligations of the parties, including but not limited to a development schedule, public contributions and/or off-site

infrastructure/public elements, such redevelopment agreement being subject to review and approval by the City Council and the execution to be authorized by City Council resolution.

BE IT FURTHER RESOLVED the Redevelopment Committee is hereby authorized and directed to work collaboratively with Black Ridge to refine the Proposed Project and assure that the Proposed Project meets the requirements of to Design Guidelines.

BE IT FURTHER RESOLVED that if Black Ridge cannot finalize the Project Plans so that they meet all of the requirements of the Design Guidelines and/or the Redevelopment Committee is unable to successfully negotiate a satisfactory redevelopment agreement and present such proposed redevelopment agreement to the City Council on or before May 24, 2016, the Redevelopment Committee shall, prior to the expiration of such one hundred and twenty (120) days, report the status of the design review and negotiations to the Council and make recommendation to the Council, based upon which the Council shall determine, in its sole discretion, to either (a) extend the time for such design review and negotiations for a reasonable period of time, if such extension is deemed likely to result in a Design Guidelines compliant project and a satisfactory agreement, or (b) cease such negotiations and de-designate Black Ridge as a conditional redeveloper for the Property.

BE IT FURTHER RESOLVED that this conditional-designation does not constitute an approval of any specific concept plan presented to date, which approval shall be evidenced by reference to a final full, coordinated, dated and signed set of plans and an executed redevelopment agreement, nor shall this conditional-designation be deemed to vest or secure any approval, right or interest with respect to the Redevelopment Area, the Property, the development thereof or any specific concept plan, absent an executed redevelopment agreement setting forth any such rights of the parties.

MOVED: *Bastelli*
SECONDED: *Siriano*
AYES: *4*
NAYES:
ABSENT: *1 - Billings*
ABSTAIN: *0*

STATE OF NEW JERSEY
COUNTY OF MONMOUTH
CITY OF LONG BRANCH
I, KATHY L. SCHMELZ, MUNICIPAL CLERK OF THE CITY OF
LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING
TO BE A TRUE, COMPLETE AND CORRECT COPY OF
RESOLUTION ADOPTED BY THE CITY COUNCIL AT A
REGULAR MEETING HELD ON *1-12-16*
IN WITNESS WHEREOF, I HAVE HEREUNTO SET
MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE
CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW
JERSEY THIS *12th* DAY OF *JAN* *2016*
Kathy L. Schmeltz

R# 2-16

**RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A DISCHARGE OF MORTGAGE
FOR JOSE & DORIS MARTIR, AT PREMISES KNOWN AS 533 BATH AVENUE, IN THE
CITY OF LONG BRANCH.**

WHEREAS, the City of Long Branch provided a mortgage in the amount of \$13,300.00 to Jose and Doris Martir on which was recorded on July 17, 2001 in Mortgage Book OR-8037 at Page 8211; and

WHEREAS, said lien was made under a City of Long Branch RCA program; and

WHEREAS, pursuant to correspondence received from Tonya Medina, Housing Technician, of the Office of Community and Economic Development of the City of Long Branch, that Jose and Doris Martir has satisfied the requirements provided to them by the RCA lien and by complying with the requirements the City of Long Branch is in a position and obligated to discharge the mortgage in the amount of \$13,300.00; and

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Long Branch, that the Mayor of the City of Long Branch be and the same hereby is authorized to execute the Discharge of Mortgage annexed hereto and made a part here of in the amount of \$13,300.00, in Mortgage Book OR-8037 at Page 8211 recorded July 17, 2001.

MOVED:

Bastelli

SECONDED:

S. S. S. S.

AYES: 4
NAYES: 0
ABSENT: 1 - Billings
ABSTAIN: 0

STATE OF NEW JERSEY
COUNTY OF MONMOUTH
CITY OF LONG BRANCH
I, FATHY L. SCHWIMM, MUNICIPAL CLERK OF THE CITY OF
LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING
TO BE A TRUE, COMPLETE AND CORRECT COPY OF
RESOLUTION ADOPTED BY THE CITY COUNCIL AT A
REGULAR MEETING HELD ON Feb-16

IN WITNESS WHEREOF, I HAVE HEREUNTO SET
MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE
CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW
JERSEY THIS 16th DAY OF FEBRUARY, 2016
Fathy L. Schwimm
MUNICIPAL CLERK, R.M.C.

Discharge of Mortgage

A certain Mortgage dated July 6, 2001
Jose A. Martir

, was made by
Doris A. Martir

to
City of Long Branch

This Mortgage was made to secure payment of \$ 13,300.00
registered in the office of the county recording officer of Monmouth
July 17, 2001 , in Mortgage Book OR-8037 on Page 8211 .

and interest. It was recorded or
County, State of New Jersey, on

1. This Mortgage has been PAID IN FULL or otherwise SATISFIED and DISCHARGED. It may now be
discharged of record. This means that this Mortgage is now canceled and void.

2. I sign and CERTIFY to this Discharge of Mortgage on January 12, 2016

Witnessed or Attested by:

(Seal)

(Seal)

STATE OF NEW JERSEY, COUNTY OF
I CERTIFY that on

SS:

personally came before me and stated to my satisfaction that this person (or if more than one, each person):
(a) was the maker of the attached instrument;
(b) executed this instrument as his or her own act.

Print name and title below signature

STATE OF NEW JERSEY, COUNTY OF Monmouth
I CERTIFY that on January 12, 2016

Adam Schneider

personally came before me and stated to my satisfaction that this person (or if more than one, each person):

(a) was the maker of the attached instrument;
(b) was authorized to and did execute this instrument as Mayor

SS:

of the City of Long Branch

(c) executed this instrument as the act of the entity named in this instrument; and,
the entity named in this instrument; and,

RECORD AND RETURN TO:

Tonya Medina
Housing Technician
City of Long Branch
344 Broadway
Long branch, NJ 07740

Print name and title below signature

(For Recorder's Use Only)

**RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A DISCHARGE OF MORTGAGE
FOR CHRISTIANA DUBOIS, AT PREMISES KNOWN AS 207 BRANCHPORT AVENUE, IN
THE CITY OF LONG BRANCH.**

WHEREAS, the City of Long Branch provided a mortgage in the amount of \$29,420.00 to Christiana Dubois on which was recorded on December 13, 2000 in Mortgage Book 7270 at Page 946 and re-recorded on January 16, 2001 in Mortgage Book OR-8001 at Page 7402; and

WHEREAS, said lien was made under a City of Long Branch RCA program; and

WHEREAS, pursuant to correspondence received from Tonya Medina, Housing Technician, of the Office of Community and Economic Development of the City of Long Branch, that Christiana Dubois has satisfied the requirements provided to them by the RCA lien and by complying with the requirements the City of Long Branch is in a position and obligated to discharge the mortgage in the amount of \$29,420.00; and

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Long Branch, that the Mayor of the City of Long Branch be and the same hereby is authorized to execute the Discharge of Mortgage annexed hereto and made a part here of in the amount of \$29,420.00, in Mortgage Book 7270 at Page 946 on December 13, 2000 and re-recorded in Mortgage Book OR-8001 at Page 7402 on January 16, 2001.

MOVED: *Bastelli*

SECONDED: *Sirivanni*

AYES: *4*

NAYES: *0*

ABSENT: *1 - Billings*

ABSTAIN: *0*

STATE OF NEW JERSEY
COUNTY OF MONMOUTH
CITY OF LONG BRANCH

L. KATHY L. SCHEMEL, MUNICIPAL CLERK OF THE CITY OF
LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING
TO BE A TRUE, COMPLETE AND CORRECT COPY OF
RESOLUTION ADOPTED BY THE CITY COUNCIL AT A
REGULAR MEETING HELD ON 1-12-18

IN WITNESS WHEREOF, I HAVE HERUNTO SET
MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE
CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW
JERSEY THIS DAY OF 20

MUNICIPAL CLERK, R.M.C.

Discharge of Mortgage

A certain Mortgage dated December 11, 2000
Christiana Dubois

was made by

to
City of Long Branch

This Mortgage was made to secure payment of \$ 29,420.00
registered in the office of the county recording officer of Monmouth
December 13, 2000 , in Mortgage Book 7270 on Page 946

and interest. It was recorded or
County, State of New Jersey, on

1. This Mortgage has been PAID IN FULL or otherwise SATISFIED and DISCHARGED. It may now be
discharged of record. This means that this Mortgage is now canceled and void.

2. I sign and CERTIFY to this Discharge of Mortgage on January 12, 2016

Witnessed or Attested by:

(Seal)

(Seal)

STATE OF NEW JERSEY, COUNTY OF
I CERTIFY that on

SS:

personally came before me and stated to my satisfaction that this person (or if more than one, each person):

- (a) was the maker of the attached instrument;
- (b) executed this instrument as his or her own act.

Print name and title below signature

STATE OF NEW JERSEY, COUNTY OF Monmouth
I CERTIFY that on January 12, 2016

Adam Schneider

personally came before me and stated to my satisfaction that this person (or if more than one, each person):

- (a) was the maker of the attached instrument;
- (b) was authorized to and did execute this instrument as Mayor

SS:

of the City of Long Branch

(c) executed this instrument as the act of the entity named in this instrument; and,
the entity named in this instrument;

RECORD AND RETURN TO:

Tonya Medina
Housing Technician
344 Broadway
Long Branch, New Jersey 07740

Print name and title below signature

(For Recorder's Use Only)

Discharge of Mortgage

A certain Mortgage dated **December 11, 2000**
Christiana Dubois

, was made by

to
City of Long Branch

This Mortgage was made to secure payment of \$ **29,420.00**

registered in the office of the county recording officer of **Monmouth**

January 16, 2001 , in Mortgage Book **OR-8001** on Page **7402** and interest. It was recorded or
County, State of New Jersey, on

1. This Mortgage has been **PAID IN FULL** or otherwise **SATISFIED** and **DISCHARGED**. It may now be
discharged of record. This means that this Mortgage is now canceled and void.

2. I sign and **CERTIFY** to this Discharge of Mortgage on **January 12, 2016**

Witnessed or Attested by:

(Seal)

(Seal)

STATE OF NEW JERSEY, COUNTY OF
I **CERTIFY** that on

SS:

personally came before me and stated to my satisfaction that this person (or if more than one, each person):

- (a) was the maker of the attached instrument;
- (b) executed this instrument as his or her own act.

Print name and title below signature

STATE OF NEW JERSEY, COUNTY OF Monmouth
I **CERTIFY** that on **January 12, 2016**

SS:

Adam Schneider

personally came before me and stated to my satisfaction that this person (or if more than one, each person):

- (a) was the maker of the attached instrument;
- (b) was authorized to and did execute this instrument as **Mayor**

of the **City of Long Branch**

- (c) executed this instrument as the act of the entity named in this instrument; and,

the entity named in this instrument;

RECORD AND RETURN TO:

Tonya Medina
Housing Technician
344 Broadway
Long Branch, New Jersey 07740

Print name and title below signature

(For Recorder's Use Only)

R# 4-16

**RESOLUTION AUTHORIZING ANNUAL CONTRACT
FOR PURCHASE OF USED EQUIPMENT
FOR THE DEPARTMENT OF PUBLIC SAFETY**

WHEREAS, the City has the need throughout the year to replace or supplement equipment of various types for use by the Department of Public Safety; and

WHEREAS, in accordance with NJSA 40A:11-5(2), the City may negotiate or enter into a contract with the United States of America, the State of New Jersey, county or municipality, or any board, body, officer, agency or authority thereof, or any other state or subdivision thereof, without public advertising for bids; and

WHEREAS, contracts with government entities are exempt from requirements of New Jersey Pay to Play legislation; and

WHEREAS, the General Services Administration, an agency of the United States Federal Government, through New Jersey State Agency for Surplus Property, has a program available exclusively to law enforcement agencies to procure used surplus equipment for a minimal handling fee, and the Director of Public Safety recommends that this program would be beneficial to his department and to the City.

WHEREAS, Certifications of Funds for this contract will be provided based upon issuance of purchase orders prior to each purchase.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Long Branch hereby authorizes an open-ended annual contract, through December 31, 2016, to **New Jersey State Agency for Surplus Property**, for processing fees for the procurement of various miscellaneous used equipment for the Department of Public Safety, in accordance with the procedures established by the City Purchasing Agent, and subject to availability of funds for each purchase.

BE IT FURTHER RESOLVED that the Finance Director is hereby authorized to take any necessary action to arrange for a payment to be made at the time of delivery of the equipment.

OFFERED: Bustelli
SECOND: Siriano
AYES: 4
NAYES: 0
ABSENT: 1-Billings
ABSTAIN: 0

STATE OF NEW JERSEY
COUNTY OF MONMOUTH
CITY OF LONG BRANCH
I, KATHY L. SCHEELE, MUNICIPAL CLERK OF THE CITY OF LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING TO BE A TRUE, COMPLETE AND CORRECT COPY OF RESOLUTION ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING HELD ON 11-17-16

IN WITNESS WHEREOF, I HAVE HERETO SET MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY THIS 13th DAY OF November, 2016

Kathy L. Scheele
Municipal Clerk

R # 5-16

**RESOLUTION AUTHORIZING CONTRACTS THROUGH NATIONAL
JOINT POWERS ALLIANCE A NATIONAL COOPERATIVE
PURCHASING PROGRAM**

WHEREAS, in accordance with N.J.A.C. 5:34-6.2(b) (3), the City may award a contract without public advertising for bids when purchasing under a National Cooperative Agreement; and

WHEREAS, the City of Long Branch has the need to purchase goods or services for use in the day to day operation of its various departments and the Purchasing Agent, after consultation with the various City Department Heads, has recommended that it would be advantageous to the City to secure those purchases through certain contracts issued by the National Joint Powers Alliance; and

WHEREAS, the National Joint Powers Alliance has awarded these contracts through a fair and open process as required by N.J.S.A. 19:44-20.4 et seq. and

WHEREAS, in accordance with New Jersey Local Pay to Play Law, New Jersey Cooperative Purchasing System contracts meet the "Fair and Open" process requirements.

WHEREAS, certification of funds for these contracts will be provided based upon issuance of purchase orders issued prior to each purchase, and subject to availability of funds, and pursuant to N.J.A.C. 5:345.5(b), no contract amount shall be chargeable, and no purchase shall be made, without prior certification of availability of funds by the Chief Financial Officer and issuance of the required Purchase Order.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Long Branch hereby authorizes the Purchasing Agent to purchase certain goods or services from the National Joint Powers Alliance System pursuant to all the conditions of the individual National Joint Powers Alliance bid specifications and contract; and

BE IT FURTHER RESOLVED that the duration of the contracts between the City of Long Branch and the National Joint Powers Alliance Cooperative Program shall be from date of adoption of this resolution through December 31, 2016, or the date of expiration of the county contract, whichever is sooner.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to execute any and all necessary documents pursuant to said award.

OFFERED: Pastelli
SECOND: Sitianne
AYES: 4
NAYES: 0
ABSENT: 1-Billings
ABSTAIN: 0

STATE OF NEW JERSEY
COUNTY OF MONMOUTH
CITY OF LONG BRANCH

I, KATHY L. SCHERER, MUNICIPAL CLERK OF THE CITY OF
LONG BRANCH, DO HEREBY CERTIFY THE FOLLOWING
TO BE A TRUE, COMPLETE AND CORRECT COPY OF
RESOLUTION ADOPTED BY THE CITY COUNCIL AT A
REGULAR MEETING HELD ON 1-13-18

IN WITNESS WHEREOF, I HAVE HERETOBY SET
MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE
CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW
JERSEY THIS 21 DAY OF JAN, 2018

Kathy L. Scherer
Municipal Clerk

**RESOLUTION AUTHORIZING CONTRACTS THROUGH MONMOUTH
COUNTY COOPERATIVE PURCHASING PROGRAM**

WHEREAS, in accordance with N.J.A.C. 5:34-7.21, the City may award a contract without public advertising for bids when purchasing under any contract entered into by the County of Monmouth under its Monmouth County Cooperative Purchasing Program ; and

WHEREAS, the City of Long Branch has the need to purchase goods or services for use in the day to day operation of its various departments and the Purchasing Agent, after consultation with the various City Department Heads, has recommended that it would be advantageous to the City to secure those purchases through certain contracts issued by the County of Monmouth; and

WHEREAS, the County of Monmouth has awarded these contracts through a fair and open process as required by N.J.S.A. 19:44-20.4 et seq; and

WHEREAS, in accordance with New Jersey Local Pay to Play Law, New Jersey Cooperative Purchasing System contracts meet the "Fair and Open" process requirements.

WHEREAS, certification of funds for these contracts will be provided based upon issuance of purchase orders issued prior to each purchase, and subject to availability of funds, and pursuant to N.J.A.C.5:345.5(b), no contract amount shall be chargeable, and no purchase shall be made, without prior certification of availability of funds by the Chief Financial Officer and issuance of the required Purchase Order.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Long Branch hereby authorizes the Purchasing Agent to purchase certain goods or services from the Monmouth County Cooperative Purchasing System pursuant to all the conditions of the individual Monmouth County bid specifications and contract; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the City of Long Branch and the Monmouth County Cooperative Program shall be from date of adoption of this resolution through December 31, 2016, or the date of expiration of the county contract, whichever is sooner.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to execute any and all necessary documents pursuant to said award.

OFFERED: Bastelli
SECOND: Sicari
AYES: 4
NAYES: 0
ABSENT: 1-Billings
ABSTAIN: 0

STATE OF NEW JERSEY
COUNTY OF MONMOUTH
CITY OF LONG BRANCH
I, KATHY L. SCHMELZ, MUNICIPAL CLERK OF THE CITY OF LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING TO BE A TRUE, COMPLETE AND CORRECT COPY OF RESOLUTION ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING HELD ON 1-13-16
IN WITNESS WHEREOF, I HAVE HERETO SET MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY THIS 13 DAY OF JANUARY 2016
Kathy L. Schmeltz

RESOLUTION AUTHORIZING CONTRACTS THROUGH SOMERSET COUNTY COOPERATIVE PURCHASING PROGRAM

WHEREAS, in accordance with N.J.A.C. 5:34-7.21, the City may award a contract without public advertising for bids when purchasing under any contract entered into by the County of Somerset under its Somerset County Cooperative Purchasing Program ; and

WHEREAS, the City of Long Branch has the need to purchase goods or services for use in the day to day operation of its various departments and the Purchasing Agent, after consultation with the various City Department Heads, has recommended that it would be advantageous to the City to secure those purchases through certain contracts issued by the County of Somerset; and

WHEREAS, the County of Somerset has awarded these contracts through a fair and open process as required by N.J.S.A. 19:44-20.4 et seq; and

WHEREAS, in accordance with New Jersey Local Pay to Play Law, New Jersey Cooperative Purchasing System contracts meet the "Fair and Open" process requirements.

WHEREAS, certification of funds for these contracts will be provided based upon issuance of purchase orders issued prior to each purchase, and subject to availability of funds, and pursuant to N.J.A.C. 5:345.5(b), no contract amount shall be chargeable, and no purchase shall be made, without prior certification of availability of funds by the Chief Financial Officer and issuance of the required Purchase Order.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Long Branch hereby authorizes the Purchasing Agent to purchase certain goods or services from the Somerset County Cooperative Purchasing System pursuant to all the conditions of the individual Somerset County bid specifications and contract; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the City of Long Branch and the Somerset County Cooperative Program shall be from date of adoption of this resolution through December 31, 2016, or the date of expiration of the county contract, whichever is sooner.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to execute any and all necessary documents pursuant to said award.

OFFERED: Bastelli
SECOND: Sicare
AYES: 4
NAYES: 0
ABSENT: 1-Billings
ABSTAIN: 0

STATE OF NEW JERSEY
COUNTY OF MONMOUTH
CITY OF LONG BRANCH

I, KATHY L. SCHEDEL, MUNICIPAL CLERK OF THE CITY OF
LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING
TO BE A TRUE, COMPLETE AND CORRECT COPY OF
RESOLUTION ADOPTED BY THE CITY COUNCIL AT A
REGULAR MEETING HELD ON 1-17-16

IN WITNESS WHEREOF, I HAVE HEREUNTO SET
MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE
CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW
JERSEY THIS 17th DAY OF JANUARY, NEW

2016
Kathy L. Scedel
Municipal Clerk

R # 8-16

RESOLUTION AUTHORIZING CONTRACTS THROUGH CRANFORD POLICE COOPERATIVE PURCHASING PROGRAM

WHEREAS, in accordance with N.J.A.C. 5:34-7.21, the City may award a contract without public advertising for bids when purchasing under any contract entered into by the Township of Cranford under its Cranford Police Cooperative Purchasing Program ; and

WHEREAS, the City of Long Branch has the need to purchase goods or services for use in the day to day operation of its various departments and the Purchasing Agent, after consultation with the various City Department Heads, has recommended that it would be advantageous to the City to secure those purchases through certain contracts issued by the Township of Cranford; and

WHEREAS, the Township of Cranford has awarded these contracts through a fair and open process as required by N.J.S.A. 19:44-20.4 et seq; and

WHEREAS, in accordance with New Jersey Local Pay to Play Law, New Jersey Cooperative Purchasing System contracts meet the "Fair and Open" process requirements.

WHEREAS, certification of funds for these contracts will be provided based upon issuance of purchase orders issued prior to each purchase, and subject to availability of funds, and pursuant to N.J.A.C.5:345.5(b), no contract amount shall be chargeable, and no purchase shall be made, without prior certification of availability of funds by the Chief Financial Officer and issuance of the required Purchase Order.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Long Branch hereby authorizes the Purchasing Agent to purchase certain goods or services from the Cranford Police Cooperative Purchasing System pursuant to all the conditions of the individual Township Cranford bid specifications and contract; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the City of Long Branch and the Cranford Police Cooperative Program shall be from date of adoption of this resolution through December 31, 2016, or the date of expiration of the county contract, whichever is sooner.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to execute any and all necessary documents pursuant to said award.

OFFERED: Bustelli
SECOND: Sicanni
AYES: 4
NAYES: 0
ABSENT: 1 - Billings
ABSTAIN: 0

STATE OF NEW JERSEY
COUNTY OF MONMOUTH
CITY OF LONG BRANCH

I, KATHY L. SCHMELZ, MUNICIPAL CLERK OF THE CITY OF
LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING
TO BE A TRUE, COMPLETE AND CORRECT COPY OF
RESOLUTION ADOPTED BY THE CITY COUNCIL AT A
REGULAR MEETING HELD ON 12-18

IN WITNESS WHEREOF, I HAVE HEREUNTO SET
MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE
CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW
JERSEY, THIS 14th DAY OF JANUARY, 1916

Kathy L. Schmeltz

R # 9-16

**RESOLUTION AUTHORIZING CHANGE ORDER #1
TO CONTRACT FOR SAIRS AVENUE (PHASE II)**

WHEREAS, City Council approved a contract to **EARLE ASPHALT COMPANY** for Sairs Avenue Phase-II Improvements, for an amount not to exceed \$297,813.13; and

WHEREAS, during preliminary work by **EARLE ASPHALT COMPANY**, it become apparent that the drainage issues along Sairs Avenue, needed to be adjusted from contract quantities to as built quantities relocate sanitary sewer lateral; and

WHEREAS, the Engineer Leon S. Avakian and Director of Public Works, contacted **EARLE ASPHALT COMPANY** the Contractor, and secured a proposal for the necessary sanitary inlet work and recommends that it is in the City's best interest to issue a change order for said work; and

WHEREAS, the Chief Financial Officer of the City of Long Branch has certified, in accordance with the Certification of Funds Form attached hereto, that funds are available for this contract in the Capital Budget, Improvements Appropriation # C-04-121-605 in the amount of **\$3,733.00**.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Long Branch hereby approves Change Order #1 to the contract with **EARLE ASPHALT COMPANY** in the amount of **\$3,733.00**, amending the total contract amount to a sum **not to exceed \$301,546.13**.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute any and all necessary document pursuant to said change order.

OFFERED: Bastelli
SECOND: Sicanni
AYES: 4
NAYES: 0
ABSENT: 1-Billings
ABSTAIN: 0

STATE OF NEW JERSEY
COUNTY OF MONMOUTH
CITY OF LONG BRANCH
I, KATHY L. SCHEMEL, MUNICIPAL CLERK OF THE CITY OF LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING TO BE A TRUE, COMPLETE AND CORRECT COPY OF RESOLUTION ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING HELD ON 11-2-16
IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY, THIS 13th DAY OF NOVEMBER, 2016
Kathy L. Schemel
MUNICIPAL CLERK, R.R.S.

CITY OF LONG BRANCH
OFFICE OF THE FINANCE DIRECTOR
344 BROADWAY
LONG BRANCH, NJ 07740

CERTIFICATION OF CHIEF FINANCIAL OFFICER

As the Chief Financial Officer of the City of Long Branch, I certify that funds are available for award of the following contracts/agreements:

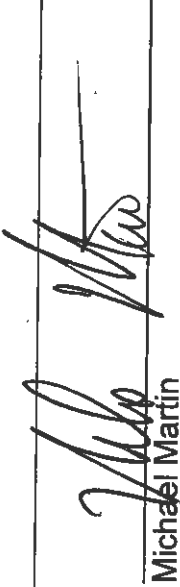
**CONTRACT FOR SAIRS AVE IMPROVEMENTS PHASE II CHANGE ORDER
1**

Said contract being made as follows:

EARLE ASPHALT COMPANY \$3,733.00

Said funds being available in the form of:

#C-04-121-605, \$3,733.00


Michael Martin
Chief Financial Officer

12/31/15
Date

CHANGE ORDER AND SUPPLEMENTAL AGREEMENT NO.1

Project: IMPROVEMENTS TO SAIRS AVENUE (PHASEII)

Project No: LB13-08

Owner: City of Long Branch
Date: 12/23/2015

Contractor: Earle Asphalt Company
P.O. Drawer 556
Farmingdale , NJ 07727

Original Contract Amount:
Previously Adjusted Contract Amount :
Amount of this Supplemental Agreement: ...
Total Adjusted Contract Amount to Date:

\$297,813.13
\$297,813.13
\$3,733.00
\$301,546.13

You are requested to comply with the following changes from the contract plans and specification:

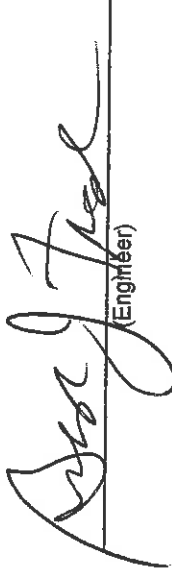
Item No.	Description	Quantity	Units	Unit Price	Decrease In Contract Price	Increase In Contract Price
SA1-1	Relocate Sanitary Sewer Lateral	1	LS	\$3,733.000	\$0.00	\$3,733.00
	Total Decrease per this Agreement				\$0.00	
	Total Increase per this Agreement					\$3,733.00
	Net Change in Contract Price due to this agreement					\$3,733.00

The sum of \$3,733.00 is hereby added to the Total Contract Price and the total Adjusted contract Price to date is hereby equal to

\$301,546.13

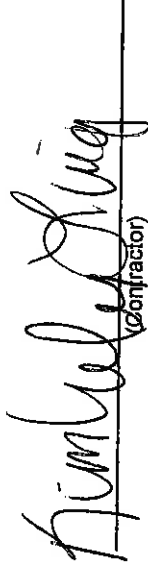
Reason for Change: SA1-1 Additional work at the City's request.

Recommended by:


(Engineer)

Date: 12/28/15

Accepted by:


(Contractor)

Date: 12.29.15

Approved by:

(City)

Date: _____

Prepared by Leon S. Avakian, Inc.

R# 10-16

**RESOLUTION AWARDING CONTRACT FOR INSTALLATION
OF A WIRELESS WAN INFRASTRUCTURE PROJECT
MANAHASSET CREEK PARK**

WHEREAS, the City of Long Branch has the need to contract for installation of communication and camera equipment in Manahasset Creek Park; and

WHEREAS, in accordance with NJSA 40A:11-12, the City may award a contract without publicly advertising for bids when purchasing under any contract entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, there exist a New Jersey State Contract for radio communication equipment and repair services categories, and it is the recommendation of Department of Public Safety and the City Business Administrator, that the services offered by **NJ Business Systems Inc.** will meet the City's need to provide a superior, communication and camera equipment system; and

WHEREAS, the Chief Financial Officer of the City of Long Branch has certified, in accordance with the Certification of Funds Form attached hereto, that funds are available for this project installation from Item # H-02-041-305, in the amount of **\$74,996.75**; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Long Branch that a contract be awarded to **NJ Business Systems Inc.** for installation of communication and camera equipment in Manahasset Creek Park as detailed the proposal annexed hereto, in accordance with the terms and conditions of State Contract #A83899, for a sum not to exceed **\$74,996.75**.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute any and all necessary document pursuant to said award.

OFFERED: Bastelli
SECOND: Siranni
AYES: 4
NAYES: 0
ABSENT: 1-Bellings
ABSTAIN: 0

STATE OF NEW JERSEY
COUNTY OF MONMOUTH
CITY OF LONG BRANCH

I, KATHY L. SCHMEZ, MUNICIPAL CLERK OF THE CITY OF LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING TO BE A TRUE, COMPLETE AND CORRECT COPY OF RESOLUTION ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING HELD ON 1-12-16

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY THIS 12th DAY OF January, 2016

Kathy L. Schmez
MUNICIPAL CLERK, R.M.C.

CITY OF LONG BRANCH
OFFICE OF THE FINANCE DIRECTOR
344 BROADWAY
LONG BRANCH, NJ 07740

CERTIFICATION OF CHIEF FINANCIAL OFFICER

As the Chief Financial Officer of the City of Long Branch, I certify that funds are available for award of the following contracts/agreements:

CONTRACT TO PURCHASE COMMUNICATION CAMERA EQUIPMENT
MANAHASSET CREEK PARK

Said contract being made as follows:

NEW JERSEY BUSINESS SYSTEMS \$74,996.75

Said funds being available in the form of:

H-02-041-305 \$74,996.75



Michael Martin
Chief Financial Officer

12/30/15
Date



NEW JERSEY BUSINESS SYSTEMS, INC.

7C Marlen Drive, Robbinsville, NJ 08691 (609) 587-5500 Fax (609) 587-6660 www.njbs.com

The City of Long Branch: Long Branch PD Wireless WAN Infrastructure Project – Manahasset Creek Park

Scope of Work

At the request of the City of Long Branch (Police Department), NJBS & LTW have provided a proposal to install a new wireless WAN infrastructure in support of the Manahasset Creek Park Security Project

Part #	Description	Qty.	Price	Extended
WALL-MOUNT-KIT	Wall Mount Kit #1	1	\$ 388.50	\$ 388.50
19inchRack*0	Ceragon 19" Rack	1	\$ 945.00	\$ 945.00
SF2/B/AC/2GE8UTP/POE4AM	8 Port Hardened Switch with 4 POE Ports	1	\$ 1,810.50	\$ 1,810.50
CONN-WP	Ceragon Connector Weatherproofing Kit	4	\$ 66.00	\$ 264.00
CT-INT-30CM	Cable ties for internal cabling (30cm)	1	\$ 92.00	\$ 92.00
CAT5E-OSP-SHIELDED	Outdoor Cat5E Cable, Shielded/ft	1000	\$ 1.08	\$ 1,080.00
CBL-COAX-6ft-01	Redline Cable Coax Jumper	3	\$ 165.75	\$ 497.25
NTM-Win-HW-High	DELL PowerEdge R420 TPM	1	\$ 15,435.00	\$ 15,435.00
NETM-NMS-SERVER	Netmaster Application Server	1	\$ 6,000.00	\$ 6,000.00
NMS-Installation	NMS Setup & Installation	2	\$ 2,000.00	\$ 4,000.00
AFS-DBG-05120-01	Redline Antenna Sectorial 4.9 GHz 15dBi 120 Deg.	3	\$ 1,440.75	\$ 4,322.25
RW-2049-1080	Radwin 2000 D 1080HP	3	\$ 3,600.00	\$ 10,800.00
3K-RM-MNT-04	Redline Mount Kit RAS-Elite Pole Mount	3	\$ 420.75	\$ 1,262.25
TECHNICIAN	Wireless Installation, Per Schedule "I"	170	\$ 130.00	\$ 22,100.00
ENGINEER	Wireless Engineering, Per Schedule "I"	40	\$ 150.00	\$ 6,000.00
TOTAL			\$	74,996.75

New Jersey Business Systems

This Price Quotation Valid for 60 Days

New Jersey State Contract:

T-0109 Radio Communications & Equipment

Contract #83899

Date: 12/22/15

Case study



BCDVideo wins with HP-based platform over white box alternatives for IP video surveillance storage solutions

Leverages HP OEM Program to build innovative solutions while driving cost, complexity, and uncertainty out of operations

Industry

Security Technology

Objective

Build global leadership in IP video surveillance market by maintaining competitive advantage over low-cost white box solutions

Approach

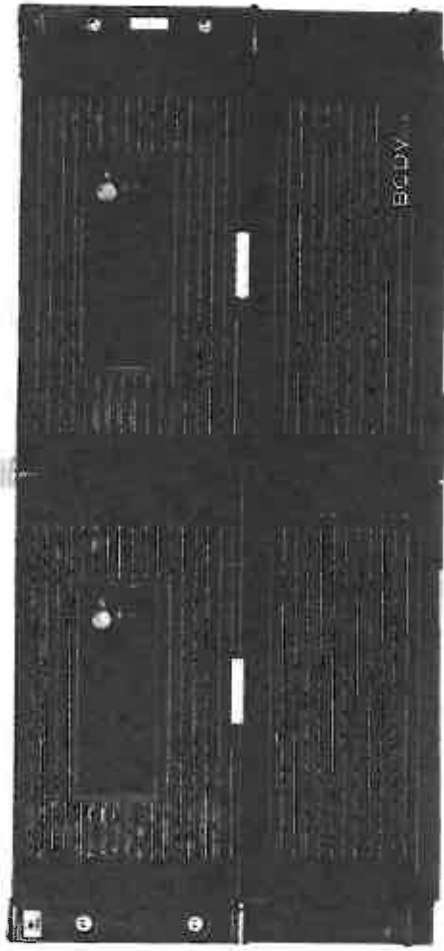
Partner with HP OEM Program to provide reliable, customized IP video surveillance storage solutions with a lower TCO than white box platforms

IT matters

- Provides higher-quality, more reliable platforms than white box solutions so customers can depend on them for around-the-clock video surveillance
- Reduces international maintenance risks through global service and support
- Allows internal engineering resources to stay focused on enhancing BCDVideo intellectual property

Business matters

- Lowers development, production, and back-office costs by relying on a single partner for servers, storage and networking
- Streamlines ordering, configuration, and deployment to reduce costs and accelerate delivery
- Differentiates solutions versus white box competitors through superior reliability, availability, and global support



BCDVideo offers up to 1.7PB of video-optimized storage in only 22U of rack space.

“Leveraging the HP OEM Program allows us to differentiate our IP video surveillance solutions from commodity white box platforms based on quality and reliability. Integrators worldwide recognize the value of our brand, and our relationship with HP not only allows us to optimize our operational efficiency, it gives us major credibility in a highly competitive marketplace.”

– Jeff Burgess, President, BCDVideo

BCDVideo

An industry leader in IP video storage solutions, BCDVideo relies on HP products and services to succeed in a competitive market and gain competitive advantages over low-cost white box solutions. The HP OEM Program provides BCDVideo with leading technology, platform stability, dedicated resources, and flexible services that help BCDVideo differentiate its surveillance solutions, reduce costs, mitigate risks, and drive business growth.



BCDVideo's award-winning 2U Video Recorder can hold up to 90TB of internal SAS storage

Based in Illinois, BCDVideo has worked with 37 of the world's top 40 security integrators and has achieved a global footprint of successful installations. BCDVideo-branded IP Recording Servers are deployed in hospitals, schools, casinos, retail stores, airports, sports facilities, and concert stadiums, and BCDVideo currently is recording video in 36 countries spread across six continents.

Innovative, customized solutions set BCDVideo apart from white box vendors

As a member of the HP OEM Program, BCDVideo can leverage a broad portfolio of HP products and services in its innovative solutions. "HP's OEM program provides us with the ability to work closely with HP OEM engineers to build compelling products," says Burgess. "HP's broad product set brings breadth and flexibility to our portfolio and allows us to offer competitively priced, high-quality solutions. This relationship also gives us access to the latest HP technology and global service and support that helps us address new geographic markets."

HP provides advance models of next-generation technology, even collaborating with BCDVideo when developing future features. "BCDVideo and HP work together developing new ideas," states Burgess. "Integrators appreciate our innovation over white box platforms, and if we continuously make it cost-effective for the integrator, we become their trusted partner and they begin to standardize on our brand."

BCDVideo relies on HP products and services to succeed in the competitive, fast-growing video surveillance market. "By making the decision to build off of HP versus a white box solution or even DELL, we knew that we would face price competition from lower-cost boxes built with commodity components," says BCDVideo President Jeff Burgess. "But servers and storage pre-built specifically for IP video surveillance make the best solutions, and our OEM relationship with HP allows us to offer better reliability, more customization capabilities, along with better scalability and support."

"Some security integrators feel the pressure to compete by selecting lower-cost white box video solutions cobbled together from off-the-shelf components," says BCDVideo President Jeff Burgess. "But, when you look at the BIG picture, buying a box without considering what it will do to your profits as you attempt to support the unit over the life of your project just doesn't make sense. But by building our solution from the HP foundation, we are able to position our product as the lowest-cost SOLUTION."

Customer at a glance

HP Hardware

- HP ProLiant DL320e Gen8 v2 Server
- HP ProLiant DL380e Gen8 Server
- HP ProLiant MicroServer Gen8
- HP ProLiant DL60 Gen9 Server
- HP ProLiant DL80 Gen9 Server
- HP ProLiant ML350 Gen9 Server
- HP D3600 Disk Enclosure
- HP D6000 Disk Enclosure

HP Services

- HP Foundation Care
- HP Factory Express

Scaling the business with HP's global supply chain

While a white box supplier may be able to help get a new solution to market inexpensively, they typically don't have the extensive supply chain and support resources to help companies scale.

With HP's global supply chain and Factory Express Custom Integration Services, BCDVideo can cost-effectively deliver customized solutions to customers worldwide.

Burgess continues, "We know that our products will be available, that they will function reliably, and if in the rare instance one fails it will be quickly serviced swiftly anywhere in the world by HP. Our OEM relationship with HP, along with our technology, allows us to take the risk away from our integrator customers. We've worked hard to build a scalable business model to expand geographically and leverage the innovation and reliability of our IP video surveillance storage solutions to successfully compete with white box alternatives."

HP's global support helps lower TCO

All BCDVideo's Video Recording Platform products come standard with an HP five-year worldwide on-site warranty, which is a major selling point. "Integrators never have to worry about support costs or sending technicians out to the field to replace units, which is a major problem for white box alternatives," says Burgess. "We can log in to any platform anywhere in the world to reboot or restart it, and nearly all of our service can be performed remotely."

"We're never the lowest cost solution in the market, but we offer the lowest total cost of ownership for the five years that an integrator typically owns a video recording platform," says Burgess.

Learn more at
hp.com/go/oem

Sign up for updates
hp.com/go/getupdated

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xxENW, August 2015



R # 11-16

**RESOLUTION AWARDING BID
CONTRACT FOR MANAHASSETT CREEK PARK WATER
QUALITY IMPROVEMENTS**

WHEREAS, the City of Long Branch has the need to contract for Manahasset Creek Park Water Quality Improvements and;

WHEREAS, through a fair and open process, the City has advertised to receive bids on December 9, 2015 for Manahasset Creek Park Water Quality Improvements and the following bids were received as followed:

	Base Bid
Underground Utilities Corp	\$258,640.00
TR Weinger Inc.	\$283,700.00
Precise Construction	\$293,885.00
Berto Construction	\$328,000.00
Montana Construction	\$357,111.00
Pillari Bros Construction	\$399,937.00
Marbro General Contractors	\$491,117.00
CMS Construction	\$502,100.00

WHEREAS, the bid documents were reviewed by the Purchasing Agent, and D.W.Smith Engineer and found to be in order; and

WHEREAS, it is the recommendation of the Engineer that it is in the City's best interest to award a contract to **Underground Utilities Corporation** as the low bidder; and

WHEREAS, the Chief Financial Officer of the City of Long Branch has certified, in accordance with the Certification of Funds form attached hereto, that funds for these contracts are available in, **Appro. #C-04-119-606, in the amount of \$258,640.00.**

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Long Branch, and it is the recommendation of the Engineer and in the City's best interest that a contract be awarded to **Underground Utilities Corporation** for Manahasset Creek Park Water Quality Improvements, in accordance with the bid specifications and proposal, **for a sum not to exceed \$258,640.00.**

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute any and all necessary documents pursuant to said award.

OFFERED: Bastelli
SECOND: Siciliano
AYES: 4
NAYES: 0
ABSENT: 1-Billings
ABSTAIN: 0

STATE OF NEW JERSEY
COUNTY OF MONMOUTH
CITY OF LONG BRANCH

I, KATHY L. SCHEDEL, MUNICIPAL CLERK OF THE CITY OF
LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING
TO BE A TRUE, COMPLETE AND CORRECT COPY OF
RESOLUTION ADOPTED BY THE CITY COUNCIL AT A
REGULAR MEETING HELD ON 1-13-16

IN WITNESS WHEREOF, I HAVE HEREUNTO SET
MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE
CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW
JERSEY THIS 13 DAY OF JANUARY 2016

Kathy L. Scudel
MUNICIPAL CLERK, A.P.O.

**CITY OF LONG BRANCH
OFFICE OF THE FINANCE DIRECTOR
344 BROADWAY
LONG BRANCH, NJ 07740**

CERTIFICATION OF CHIEF FINANCIAL OFFICER

As the Chief Financial Officer of the City of Long Branch, I certify that funds are available for award of the following contracts/agreements:

**CONTRACT MANAHASSETT CREEK PARK WATER QUALITY
IMPROVEMENTS**

Said contract being made as follows:

UNDERGROUND UTILITIES CORP \$258,640.00

Said funds being available in the form of:

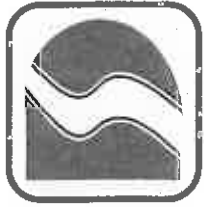
C-04-119-606 \$258,640.00



Michael Martin

Chief Financial Officer

1/6/16
Date



Jennifer N. Nevins
Timothy P. Luxie
Thomas J. Murphy

Syed B. Husain
Kevin J. Murphy
Lynn A. Voorhees
John T. Harper

**Professional
Consulting
Services**

David Spaulding
Purchasing Agent
City of Long Branch
344 Broadway
Long Branch, NJ 07740

December 18, 2015

DW SMITH
ASSOCIATES, LLC
Greengineering®

RE: **Long Branch Bid 102915**
Manahasset Creek Park
Water Quality Improvements
City of Long Branch, Monmouth
County, NJ
Our Reference No. 04-517.00

Engineering

Dear Mr. Spaulding:

Attached is a summary of bid amounts received for Manahasset Creek Park Water Quality Improvements bid, received December 9, 2015. Underground Utilities Corp. is the lowest bidder. Our office has reviewed the bid packages as requested, and have found Underground Utilities Corp. bid submission documents papers to be complete.

Planning

We are hereby recommending Underground Utilities Corp be awarded the contract in the amount of \$258,640.00

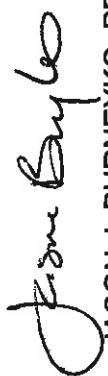
Surveying

If you should have any questions or require any additional information, please do not hesitate to contact this office.

Very truly yours,

**Landscape
Architecture**

DW SMITH ASSOCIATES, LLC


JASON J. BURNEYKO, PE
Project Engineer

**Environmental
Services**

JJB/lh

cc: Howard Woolley, Jr., City of Long Branch
Charles Shirley, City of Long Branch

**Community
Association
Services**

S:\PROJECTS\04-51700\Correspondence\LR0451700-20151218\JJB-LBSPAULDING.doc

“DESIGNING SPECIAL PLACES”

1450 State Route 34, Wall Township, NJ 07753
p. 732.363.5850 • f. 732.905.8669 • www.dwsmith.com

BIDS RECEIVED
CITY OF LONG BRANCH - MANAHASSETT CREEK PARK - WATER QUALITY IMPROVEMENTS

Contractor	Contact	Address	Phone #	Bid Amount
Underground Utilities Corporation	Ana Fernandes	711 Commerce Road, Linden, NJ 07036	(908) 862-8936	\$258,640
TR Weniger, Inc.	Laurie Weniger	1900 New Brunswick Ave., Piscataway, NJ 08854	(732) 968-3450	\$283,700
Precise Construction Incorporated	Tony Vlahos, Owner	1016 Highway 33, Freehold, NJ 07728	(732) 683-1166	\$293,885
Berto Construction, Inc.	Jeff Pfeiffer, Estimator	625 Leesville Ave., PO Box 276, Rahway, NJ 07065	(732) 396-0099	\$328,000
Montana Construction, Inc.	Vincent Santaite, Vice President	80 Contant Avenue, Lodi, NJ 07644	(973) 478-5200	\$357,111
Pillari Bros. Construction Corp.	Louis Pillari, President	65 Squankum Yellowbrook Rd, Farmingdale, NJ 07727	(732) 938-4550	\$399,937
Marbro General Contractors	Frank Marucci, Jr., President	195 Brighton Avenue, West End, NJ 07740	(732) 263-9400	\$491,117
CMS Construction	Carlos DaSilva	152 Sherman Avenue, Newark, NJ 07114	(973) 297-0045	\$502,100

R 1.2-16

RESOLUTION DONATING 1997 FORD EXPEDITION
TO THE LONG BRANCH BOARD OF EDUCATION

WHEREAS, the City of Long Branch Police Department is in possession of a 1997 Ford Expedition that is no longer useful to the police department and the Long Branch Board of Education has showed interest in the City to donate the vehicle to them.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Long Branch that they hereby approve the donation of (1) one Ford Expedition VIN#1FMFU18LXVLC23201 to the Long Branch Board of Education.

MOVED: Bastelli

SECONDED: Siranni

AYES: 4

NAYES: 0

ABSENT: 1-Billings

ABSTAIN: 0

STATE OF NEW JERSEY
COUNTY OF MONMOUTH
CITY OF LONG BRANCH
I, KATHY L. SCHMIDT, MUNICIPAL CLERK OF THE CITY OF
LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING
TO BE A TRUE, COMPLETE AND CORRECT COPY OF
RESOLUTION ADOPTED BY THE CITY COUNCIL AT A
REGULAR MEETING HELD ON 1-12-16

IN WITNESS WHEREOF, I HAVE HERETO SET
MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE
CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW
JERSEY THIS 14 DAY OF JANUARY 2016

Kathy L. Schmidt
MUNICIPAL CLERK, N.J.

Kathy Schmelz, City Clerk

From: Sgt. Charles Shirley, Jr.
Sent: Thursday, January 07, 2016 6:35 AM
To: Kathy Schmelz, City Clerk
Subject: Donation Resolution

Mrs. Schmelz,

As per our conversation please prepare a resolution for the donation of (1) 1997 Ford Expedition to the Long Branch Board of Education. This vehicle (VIN# 1FMFU18LXVLC23201) was previously deemed no longer useful for the police department and was scheduled to be auctioned.

Thank you!!

Charles F. Shirley Jr.

SERGEANT

**CITY OF LONG BRANCH
POLICE DEPARTMENT
344 BROADWAY
LONG BRANCH, NJ 07740**

732-222-1000 X 1284

CSHIRLEY@LONGBRANCH.ORG



Unit #1

CERTIFICATE OF TITLE

PREFIX IDENTIFICATION NUMBER
1FMFU 18LXV LC232 01

TYPE OF TITLE
STANDARD

DUPPLICATE NO.
7

ISSUE DATE
07-22-2005

FEE
20.00

OWNER(S)
52211 86750 77400
LONG BRANCH POLICE
344 BROADWAY
LONG BRANCH NJ 07740

VEHICLE INFORMATION
SUFFIX MAKE MODEL BODY TYPE
Z 1997 FOR EXP WAGON

COLOR/REPAIR
WHITE

DEALER I.D. AXLES/PROP
24391 A

MILEAGE
24391

FUEL
WAGON

STATUS
A

SALES TAX
20.00

TOTAL
20.00

I, CHIEF ADMINISTRATOR OF THE MOTOR VEHICLE COMMISSION, OF THE STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT EVIDENCE OF PURCHASE OF OWNERSHIP, IN COMPLIANCE WITH THE LAWS OF THE STATE OF NEW JERSEY, OF THE DESCRIBED ARTICLE, HAS BEEN RECORDED AND FILED WITH ME, AND I DO HEREBY ISSUE THIS CERTIFICATE OF OWNERSHIP SUBJECT TO SECURITY AGREEMENT OR LIEN, IF ANY AS STATED.

CONTROL NUMBER
432424F



State of New Jersey
MOTOR VEHICLE COMMISSION

[Signature]
SIGNATURE



SECOND LIENHOLDER

DATE

LIEN RELEASED BY:

SIGNATURE

TITLE

DATE

LIEN RELEASED BY:

SIGNATURE

TITLE

DATE

ISM/SS-1 (R5/04)

KC V320052030228

VOID IF ALTERED

STATE OF NEW JERSEY

M612883

↑ FOLD AND TEAR AT PERFORATION ↑ G502

VIN: 1FMFU18LXVLC23201 Z MILEAGE: 24391 A DUP: STATUS:
FOR 1997 WAGON EXP WHITE 7 AXLE:2
52211 86750 77400
LONG BRANCH POLICE
344 BROADWAY
LONG BRANCH NJ 07740
KC V320052030228 20.00 I STANDARD

THIS IS A RECEIPT DOCUMENT ONLY

WHITE 7 AXLE:2

TITLE I : 20.00
SALES TAX :
TOTAL : 20.00

CUSTOMER COPY

432424F

R_ 13-16

**RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT BETWEEN
THE CITY OF LONG BRANCH AND THE MONMOUTH COUNTY REGIONAL HEALTH
COMMISSION #1 TO PROVIDE AN INTERIM HEALTH OFFICER**

WHEREAS, pursuant to the provisions of the Local Health Services Act NJSA 26:3A2-1 et seq., shall for the purpose of ensuring a public health program in accordance with Public Health Practice Standards of Performance for Local Boards of Health in New Jersey NJAC 8:52, and any other applicable administrative rules and/or statutes promulgated by the State of New Jersey (agreement attached); and

WHEREAS, the purpose of this agreement is to provide Interim Health Officer Services; and

WHEREAS, the time frame for the agreement shall have an effective date of January 1, 2016 and terminate on March 31, 2016 with ability of the agreement to be extended; and

WHEREAS, the Chief Financial Officer of the City of Long Branch has certified, in accordance with the Certification of Funds Form hereto attached, that funds are available for this agreement in the following Appropriation Line Item #6-01-075-231 in an amount not to exceed \$23,700.00.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Long Branch hereby authorizes the Mayor to enter into an Interlocal Shared Services Agreement with the Monmouth County Regional #1 to provide Interim Health Officer Services.

MOVED: Bastelli

SECONDED: Siranni

AYES: 4

NAYES: 0

ABSENT: 1-Billings

ABSTAIN: 0

NEW JERSEY
CITY OF LONG BRANCH
JENNIFER L. SCALIA, MUNICIPAL CLERK OF THE CITY OF
LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING
TO BE A TRUE, COMPLETE AND CORRECT COPY OF
RESOLUTION ADOPTED BY THE CITY COUNCIL AT A
REGULAR MEETING HELD ON 1-13-16
IN WITNESS WHEREOF, I HAVE HEREONTO SET
MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE
CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW
JERSEY THIS 13th DAY OF JANUARY, 2016
Jennifer L. Scalia MUNICIPAL CLERK, N.J.S.

CITY OF LONG BRANCH
OFFICE OF THE FINANCE DIRECTOR
344 BROADWAY
LONG BRANCH, NJ 07740

CERTIFICATION OF CHIEF FINANCIAL OFFICER

As the Chief Financial Officer of the City of Long Branch, I certify that funds are available for award of the following contracts/agreements:

**MONMOUTH COUNTY REGIONAL HEALTH COMMISSION #1 TO
PROVIDE INTERIM HEALTH OFFICER**

Said contract being made as follows:

MONMOUTH COUNTY REGIONAL HEALTH COMMISSION \$ 23,700.00

Said funds being available in the form of:

**APPROPRIATION # 6-01-075-231, \$23,700.00 * CONTINUATION OF THIS
CONTRACT IS CONTINGENT UPON PROVISION OF ADDITIONAL FUNDS
BY APPROPRIATION TRANSFER, EMERGENCY APPROPRIATION, AND
PROVISION OF ADEQUATE FUNDS IN THE 2016 ADOPTED BUDGETS.**



Michael Martin, Chief Financial Officer

1/7/16

Date



UNIFORM SHARED SERVICES AGREEMENT
BETWEEN THE CITY OF LONG BRANCH AND THE MONMOUTH COUNTY
REGIONAL HEALTH COMMISSION #1
FOR LOCAL PUBLIC HEALTH SERVICES/INTERIM HEALTH OFFICER SERVICES

Pursuant to the provisions of the *Uniform Shared Services and Consolidation Act*, N.J.S.A. 40A:65-1 *et seq.*, the entities identified herein agree to the following terms and conditions:

THIS AGREEMENT is made by and between the City of Long Branch (herein after, the **Recipient**) and the Monmouth County Regional Health Commission #1 (herein after, the **Provider**) entered into on this ____th day of December, 2015.

THIS AGREEMENT, pursuant to the provisions of the *Local Health Services Act*, N.J.S.A. 26:3A2-1 *et seq.*, shall be for the purpose of ensuring a public health program in accordance with *Public Health Practice Standards of Performance for Local Boards of Health in New Jersey*, N.J.A.C. 8:52, and any other applicable administrative rules and/or statutes promulgated by the State of New Jersey.

The purpose of this **Agreement** is to provide Interim Health Officer Services.

THIS AGREEMENT shall adhere to all applicable local ordinances.

A. ADMINISTRATION:

1. The Provider's local health department is designated the statutorily recognized local health agency for the Recipient.
2. The Provider's Health Officer is designated the full-time Health Officer and Chief Executive Officer of the Recipient for all public health services and activities
3. The Health Officer shall provide technical and professional services to assure the provision of core public health services and activities included in this **Agreement** that meet the standards set forth at *Public Health Practice Standards of Performance for Local Boards of Health in New Jersey*, N.J.A.C. 8:52.

4. The Health Officer shall assess public health needs, plan, organize and implement public health activities within the Recipient municipality.
5. The Health Officer, as Chief Executive Officer for all public health services, shall administer the local public health program meeting the standards set forth at *Public Health Practice Standards of Performance for Local Boards of Health in New Jersey, N.J.A.C. 8:52*, within the Recipient municipality.
6. The Health Officer shall lead the investigation of and public health response to all emergencies, disasters and/or hazardous situations within the Recipient's municipality.
7. The Provider and its Health Officer shall respond 24/7/365 with a 3-by-3 redundancy/back (3 staff with 3 means of contact) for all emergencies, disasters and/or hazardous situations.
8. To fulfill the requirements of core public health activities, along with elected activities, the Provider, through the actions of the Health Officer, may designate qualified and experienced representatives, to assume responsibility for delegated activities as may be required, necessary and/or prudent to carry out and discharge public health duties.
9. The Health Officer may delegate activities to customary personnel, such as nurses, registered environmental health specialists, health educators and any others, as may be required to carry out core activities. Customary personnel that have been delegated activities shall satisfy the requirements set forth at *Public Health Practice Standards of Performance for Local Boards of Health in New Jersey, N.J.A.C. 8:52*, and *Licensure of Persons for Public Health Positions, N.J.A.C. 8:7*. The Health Officer assures that all staff are appropriately licensed and qualified to perform their assigned duties.
10. The Health Officer shall direct all public health personnel and public health service contracts of both the Recipient and the Provider. All present and future employees of the Recipient shall be under the administrative direction of the Health Officer.
11. Statutory control to recruit, retain and/or terminate staff employed by the Recipient shall be vested with the Recipient. The Health Officer shall assure that all staff are appropriately licensed and qualified to perform their assigned duties.

12. The Health Officer shall be accountable to the Recipient's Board of Health with respect to all public health activities pertaining to the Recipient's community.
13. The Health Officer shall advise and assist the Recipient's Board of Health with respect to the services and activities included in this **Agreement**, including those related to violations of public health statutes and ordinances and the compliance thereof.
14. The Health Officer shall attend regular and special meetings of the Recipient's Board of Health.
15. The Health Officer shall provide the Recipient and its Board of Health with monthly performance and activity reports for the services and activities conducted.
16. The Health Officer shall provide the Recipient and its Board of Health with a report summarizing the activities conducted under this agreement at the close of the **Agreement** term or at the conclusion of each six month period.

B. SERVICES:

The Interim Health Officer shall provide/assure the following services to the City of Long Branch including supervision of any/all required personnel.

These services include:

Bathing
Campgrounds
Youth Camps
Food Surveillance
Occupational Health
Public Nuisances
Communicable Disease
Immunizations
Rabies Control
Tuberculosis Control
Sexually Transmitted Disease
Maternal and Child Health activities
Senior Flu Clinics
Health Education/Health Promotion
Public Health Nursing

EXAMPLES OF WORK MAY INCLUDE THE FOLLOWING:

- Oversight of local health policies and programs.

- Supervises sanitation measures.
- Oversees the issuance of licenses and permits.
- Supervise the Vital Statistics registration.
- Supervise Animal Control.
- Supervises the establishment and maintenance of essential records.

C. **PUBLIC HEALTH PRIORITY FUNDING – (If applicable)**

Not applicable at this time.

D. **INSURANCE:**

The Provider agrees to indemnify Recipient's health department staff as part of Provider's coverage.

E. **FINANCIAL TERMS:**

This Agreement shall require the payment of seven thousand and nine hundred dollars (\$7,900.00) per month from the Recipient to the Provider. This shall be invoiced on a quarterly basis.

F. **DURATION:**

This Agreement shall be for a minimum of three (3) months commencing on the 1st day of January, 2016 and ending on the 31st day of March, 2016.

G. **EXTENSION OF TIME:**

This Agreement may be renewable for one successive three (3) month period commencing on April 1st, 2016, unless re-negotiated or terminated by either party.

H. **TERMINATION:**

In accordance with the provisions set forth at N.J.S.A. 28:3A2-12, either party may terminate this **Agreement** by providing **one month** advance written notification declaring its intention to withdraw by certified copy setting forth the date of withdrawal. Such notification shall be via first class United States Postal Service certified and return receipt mail.

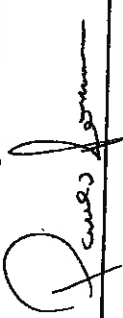
I. **COPY**

1. A copy of this signed **Agreement** shall be submitted to the New Jersey Department of Health, Office of Local Public Health, 101 South Broad Street, PO Box 360, Trenton, NJ 08625-0360.
2. Pursuant to the provisions set forth at N.J.S.A. 40A:65-4(b) a copy of this fully executed **Agreement** shall be filed, by the Commission with the NJ Department of Community Affairs, Division of Local Government Services, PO Box 803, Trenton, NJ 08625-0803.

IN WITNESS HEREOF, each party has caused its authorized officials to sign this Agreement on its behalf on this _____ day of _____, 2015.

FOR: Monmouth County Regional Health Commission #1

ATTEST:



Paul D. Roman
President

DATE:

15 Dec 15

WITNESS:

DATE:

(Name and Title)

FOR: The City of Long Branch

ATTEST:

DATE:

Adam Schneider
Mayor

WITNESS:

DATE:

R# 14-16

RESOLUTION
APPROVAL PAYMENT OF BILLS

WHEREAS, the City Council of the City of Long Branch have examined the bills and the vouchers therefore that are contained on the attached list.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Long Branch that the payment of bills set forth on the attached list are hereby approved.

MOVED: Bastelli
SECONDED: Siciliano

AYES: 4

NAYES: 0

ABSENT: 1- Billings

ABSTAIN: 0

I hereby certify the foregoing to be a true
copy of a resolution adopted by the City Council
at their Regular meeting held on
1-12-16

IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the official seal of the City
of Long Branch, Monmouth County, New Jersey
this 13th day of JANUARY, 2016

Kathy L. Schmelz

Kathy L. Schmelz RMC
City Clerk

PUBLIC NOTICE

Notice is hereby given that the following bills will be submitted for payment approval as of January 12, 2016. The original bills are on file in the Office of the Director of Finance of the City of Long Branch between the hours of 8:30 A.M. and 4:30 P.M. Monday through Friday.

Alexis Schulz	Reso. #312-15 Refund Construction Permit		
Ambassador Medical Services	October - December Drug Testing - Human Services	*	120.00
Arties Custom Styling	Towing Services - DPW		892.00
AT&T	Telephone Service - Bills Dated 12/1, 12/9 & 12/16 - Central & Fire		30.00
Atlantic Plumbing Supply	Plumbing Materials - Laird Street Comfort Station	*	1,508.84
B C M Irrigation	Repair Irrigation System - Manahasset Park		5,682.41
Battery Mart	Industrial Batteries - Central Supply		2,370.00
Beverly Baxter	Ceramic Supplies - Senior Affairs		275.60
Brothers Towing & Recovery	Impound Tow - Police		271.10
Bullet Lock & Safe Co.	Miscellaneous Keys/Locks - November - Traffic		100.00
Cablevision Lightpath, Inc.	Dark Fiber Lease - December 2015		23.25
Career Development Institute	Registration for Animal Cruelty Course - M. Lograsso - Health		1,500.00 Final Pmt.
City of Long Branch Clearing Account	To Reimburse Clearing Account		789.00
City of Long Branch Clearing Account	To Reimburse Clearing Account		197,889.75
City of Long Branch Clearing Account	To Reimburse Clearing Account - Payroll Dated 12/18/15, 12/31/15	*	130,909.81
City of Long Branch Payroll Agency Account	Payroll Dated 12/18/15, 12/31/15	*	1,831,252.43
City of Long Branch Payroll Agency Account	Payroll Dated 12/18/15, 12/31/15 - FICA/Medicare	*	1,759,421.51
City of Long Branch Payroll Agency Account	DCRP Employer Match - December	*	71,830.92
Clayton Block Co. Inc.	Materials - Laird Street Comfort Station - DPW	*	328.81
Comcast	Internet Provider - November - December 2015		1,467.12
Comcast Online	Internet Service - December - IT		3,000.00 Final Pmt.
David Spaulding	Reimbursement - NJ League of Municipalities Conference	*	8.97
Earle Asphalt Company	Improvements to Sairs Avenue - Phase II - October - December 2015	*	129.54
Edmunds & Associates	Printing & Delivery/Tax Bills - Tax Collector		92,111.41 Pmt. #1
Edwards Tire Co. Inc.	Tires - Police		2,680.53
Efinger Sporting Goods Co.	Sport Equipment - Recreation		4,028.14
Elberon Engine Company	2015 Rental Fee - Fire		272.00
Endorsys Fire Systems, Inc.	Tablet Computer & Inspection Software - Fire Prevention		5,350.00
Evident Crime Scene Products	Miscellaneous Supplies - Police		2,582.00
F & C Automotive Supply	Miscellaneous Auto Parts - Various Departments		205.94
Fax Express	Maintenance Agreement - 7/24/15 - 7/23/16		1,139.36
Fine Fare	Food for Children Party - Recreation		310.00
Finer Details	Interior Vehicle Detail - Police		204.76
Freehold Ford Inc.	Vehicle Repair - Police		209.00
Gagliano Appraisal	Appraisals - Tax Appeals - November - December 2015		392.86
Gen-el Safety & Industrial	Miscellaneous Supplies - Fire		1,575.00 Pmt. #2
Green Office, LLC	Paper Shredding Service - October, November & December	*	444.95
			375.00

* DENOTES PREPAY

** SUBJECT TO COMPLETION OF PAYMENT PACKAGE

Greenbaum, Rowe, Smith	Professional Services Rendered - COAH - November 2015		
Home Depot Credit Services	Miscellaneous Supplies - Various Departments	2,507.05	Pmt. #5
Island Tech Services	Demo Printer Purchase - Police	82.46	
Jersey Central Power & Light	Electric Service - Bills Dated 9/3 - 12/4 - Various Departments	219.00	
Joseph Fazzio - Wall, LLC	Supplies - Laird Street	46,685.60	*
Kepwel Water	Monthly Cooler Rental - November	74.30	
Kimball Midwest	Supplies - DPW	48.80	
Knox Company	Padlocks - Fire Prev.	246.72	
Lawson Products, Inc.	Nuts & Bolts - DPW	1,271.00	
Leon S. Avakian, Inc.	Professional Services Rendered - Brighton Avenue Streetscape - May - November 2015	3,931.41	
Lexis Nexis Risk & Information	Accurint License - November	4,497.50	Pmt. #5
Long Branch Board of Education	Reimbursement - Facility Use - Recreation	50.00	*
Metropolitan Festival Band	Band Performance for Columbus Day	9,000.00	
Michael A. Irene, Jr. Esq.	Legal Services - Zoning Board - November 2015	675.00	*
Michael A. Irene, Jr. Esq.	Retainer - Zoning Board - November 2015	56.00	Pmt. #10
Michelle Bernich	Reimbursement - NJ League of Municipalities Conference	1,000.00	Pmt. #10
Moore Medical	Gloves - Police	291.76	*
New Jersey American Water Co.	Water Service - Bills Dated 8/8 - 12/8 - Various Departments	105.54	
New Jersey Natural Gas	Gas - Bills Dated 11/9 - 12/14	2,961.29	*
New Jersey Turfgrass Association	2015 Green Expo Registration - F. Ravaschiere	8,172.08	*
NJ Fire Equipment Co.	Fire Equipment Maintenance - Fire	225.00	
NJ State League of Municipalities	2015 League of Municipalities Registration - S. Bruno & A. Cox	4,402.00	
Northern Tool & Equipment	Honda Motor - Dept. of Public Works	130.00	
Party Corner	Santa Suit - Recreation	390.89	*
Pat Krosnicki	Reimbursement - Mileage Jan - June 2015 - Senior Affairs	72.80	
Patrice Antonucci	Reimbursement - NJ League of Municipalities Conference, Rutgers Mileage, Parking & Tolls - Finance	553.13	*
Perry's Trophy Co.	Awards & Plaques - Fire	602.63	
Phoenix Advisors, LLC	2015 EMMA Filing	102.00	
Pitney Bowes	Meter Rental 10/16/15 - 1/15/16 & Ink Cartridge - Tax Collector	1,050.00	*
Riggins Incorporated	Diesel Fuel - November	295.99	
RJK Media	Studio Recording for Community Connection - Cable Commission	7,676.38	
RR Donnelley	Paper Supplies - Health	500.00	
Safelite Fulfillment, Inc.	Repair Windshield - Police	808.50	
Saint James Episcopal Church	Full Page Ad for Journal - Mayor's Office	109.88	
Santa Cruz Gunlocks, LLC	Gunlocks - Police	65.00	
Stavola Asphalt Company, Inc.	Mix for Pot Holes - DPW	1,779.31	
Stelair Design Corp	Sweatshirts for Walking Club - Recreation	179.08	
Taser International, Inc.	Conductive Energy Devices - Police	160.00	
Terri L. Turner	Reimbursement - MCAA of NJ Meeting - Court	3,387.92	
Terri L. Turner	Reimbursement - NJ League of Municipalities Conference - Court	30.00	
United States Postal Service	Postage Refill - Tax Collector	122.56	*
Untangle Inc.	Internet Filter 11-25-15 to 11-25-16 - IT	50,000.00	*
UPS	Package Shipping - Purchasing	1,080.00	
Up-tite Fasteners Inc	Bits & Anchors - Laird Street Comfort Station - DPW	15.74	
Vantage Point Real Estate	General Redevelopment - November 2015	745.84	
Verizon Wireless	Telephone service - Bills dated 12/1, 12/5, 12/10, 12/12 & 12/16 - Various Departments	6,950.00	Pmt. #5
Visiting Nursing Services of Central Jersey	Public Health Nursing - 4th Quarter 2015	10,336.84	*
W.B. Mason	Miscellaneous Office Supplies - Various Departments	3,192.00	Final Pmt.
W.W. Grainger Inc.	Miscellaneous Supplies - Police	1,669.35	
		256.94	

* DENOTES PREPAY

** SUBJECT TO COMPLETION OF PAYMENT PACKAGE

Wage Works	2015 Flexible Spending Account Admin. Fee - Finance	*	150.00	
West End Engine Co.	2015 Rental Fee - Fire		5,350.00	
Wireless Communications & Electronics	Radio Repair - Police		427.00	
TOTAL CURRENT			4,306,374.30	
City of Long Branch Clearing Account	To Reimburse Clearing Account		204,214.50	
City of Long Branch Clearing Account	To Reimburse Clearing Account	*	25,252.50	
George Harms Construction Co.	Boardwalk Replacement - November 2015		1,049,070.35	Pmt. #7
Greenbaum, Rowe, Smith	Professional Services Rendered - Pier Design - November 2015		1,657.50	Pmt. #5
Motorola Solutions, Inc.	Radios - Fire		6,192.50	
NJ Business Systems, Inc.	Professional Services Rendered - Repair Damaged Mesh Network - November 2015		8,400.00	Pmt. #2
Vantage Point Real Estate	Pier Design - October & November 2015	*	25,252.50	Pmt. #4, 5
TOTAL CAPITAL			1,320,039.85	
City of Long Branch Clearing Account	To Reimburse Clearing Account		3,285.00	
City of Long Branch Clearing Account	To Reimburse Clearing Account	*	116.71	
City of Long Branch Clearing Account	To Reimburse Clearing Account - Payroll Dated 12/18/15, 12/31/15	*	12,771.43	
City of Long Branch Payroll Agency Account	Payroll Dated 12/18/15, 12/31/15	*	11,873.62	
City of Long Branch Payroll Agency Account	Payroll Dated 12/18/15, 12/31/15 - FICA/Medicare	*	897.81	
Edwards Tire Co. Inc.	Tires - Animal Control		573.32	
Verizon Wireless	Cell phone service - Bill dated Nov. 17, 2015 - Animal Control	*	116.71	
TOTAL ANIMAL CONTROL			29,634.60	
Beverly Baxter	Ceramic Instruction - October - November - Senior Affairs		1,012.50	
Bullet Lock & Safe Co.	Locks for 7th Ave. - Community Development		221.50	
City of Long Branch Clearing Account	To Reimburse Clearing Account		3,663.02	
City of Long Branch Clearing Account	To Reimburse Clearing Account	*	22,119.24	
Elisabeth K. Cook	Reimbursement - NJ League of Municipalities Conference	*	46.44	
Home Depot Credit Services	Holiday Trees & Decorations - Community Development		1,446.73	
Jacob L. Jones	Reimbursement - Year End Items for Business Meeting & Office - Community Development		57.41	
New Jersey Natural Gas	Gas - Bills Dated 11/10 - 12/14	*	165.93	
Pax Construction Corp.	Infrastructure Upgrades - Community Development		9,200.00	
Robert R. Goodman	Reimbursement - NJ League of Municipalities Conference	*	406.87	
Saker Shoprites, Inc.	Food for Year End Meeting - Community Development		122.94	
Service Lighting & Electrical Supplies	Holiday Light Bulbs - Community Development		2,034.53	
Sports Field Solutions, LLC	Labor/Repair Baseball Fields	*	21,500.00	
W.W. Grainger Inc.	Equipment for 7th Ave. Building - Community Development		186.90	
TOTAL HUD			62,184.01	

* DENOTES PREPAY

** SUBJECT TO COMPLETION OF PAYMENT PACKAGE

AT&T	Telephone service - Bill dated 12/1/15 - UEZ/CDBG	*	15.05	
Banisch Associates, Inc	Professional Services Rendered - West Winsor Project		975.00	
Bulwark Systems, LLC	Tax Sale Premiums	*	10,900.00	
Carl Jennings	Reimbursement - USTA Membership		155.00	
City of Long Branch Clearing Account	To Reimburse Clearing Account		32,422.71	
City of Long Branch Clearing Account	To Reimburse Clearing Account	*	29,356.94	
City of Long Branch Clearing Account	To Reimburse Clearing Account - Payroll Dated 12/18/15, 12/31/15	*	23,612.47	
City of Long Branch Payroll Agency Account	Payroll Dated 12/18/15, 12/31/15	*	23,043.32	
City of Long Branch Payroll Agency Account	Payroll Dated 12/18/15, 12/31/15 - FICA/Medicare	*	569.15	
City of Long Branch Payroll Agency Account	December 2015 Unemployment/Disability Insurance	*	188.07	
E M Waterbury & Assoc, P A	Professional Services - Bills Dated 9/17 & 11/16 - Zoning		593.75	
FNA Jersey Boi, LLC	Tax Sale Premium	*	1,200.00	
Glia Group LLC	Tax Sale Premiums	*	200.00	
Greenbaum, Rowe, Smith	Professional Services Rendered - Beer Garden - November 2015		210.00	Pmt. #4
Greenbaum, Rowe, Smith	Professional Services Rendered - Black Ridge Realty - November 2015		525.00	Pmt. #2
Greenbaum, Rowe, Smith	Professional Services Rendered - Pax Construction - November 2015		1,645.00	Pmt. #2
Greenbaum, Rowe, Smith	Professional Services Rendered - Pier Village Sale - September & November 2015		1,665.00	Pmt. #4,5
JNH Funding Corp	Tax Sale Premiums	*	1,400.00	
Maser Consulting PA	Professional Services - Solomon Kafif - October 2015		187.50	
Michael A. Irene, Jr., Esq.	Zoning Board Attorney - Bills Dated 9/2 & 12/8		728.00	
New Jersey Natural Gas	Gas - Bills Dated 11/10 - 12/14	*	138.66	
Stelair Design Corp	Soccer Uniform Screening & Walking Club Sweatshirts - Recreation		808.00	
Toys R Us	Toys for Christmas - Recreation		3,174.13	
TWR CST for Edbury Fund 1NJ LLC	Tax Sale Premiums	*	2,100.00	
US Bank Cust for BV001 Trust	Tax Sale Premiums	*	7,200.00	
US Bank Cust PC 5 Sterling Natl	Tax Sale Premiums	*	1,600.00	
Vantage Point Real Estate	FEM - October 2015	*	957.50	Pmt. #2
Vantage Point Real Estate	Mark Built Properties - November 2015	*	3,187.89	Pmt. #1
Verizon Wireless	Telephone service - Bill dated 12/1/15 - UEZ/CDBG	*	457.84	
TOTAL TRUST OTHER			149,215.98	

* DENOTES PREPAY

** SUBJECT TO COMPLETION OF PAYMENT PACKAGE

RESOLUTION ESTABLISHING
FUND BALANCE POLICY OF THE CITY OF LONG BRANCH

Be it resolved by the City Council of the City of Long Branch, County of Monmouth, That the Chief Financial Officer shall administer the Fund Balance plan adopted on January 12, 2016 through compliance with 40A ~5-1 et seq.

Purpose of Fund Balance

The purpose of this policy is:

- to establish a Fund Balance policy tailored to the needs of the City to insure against unanticipated events that would adversely affect the financial condition of the City and jeopardize the continuation of necessary public services. This policy will ensure that the City maintains adequate Fund Balance reserve levels.
- to provide a stable financial environment for the City's operations that allows the City to provide quality services to its residents in a fiscally responsible manner designed to keep services and taxes as consistent as possible over time. This fund balance policy is meant to serve as the framework upon which consistent operations may be built and sustained.
- to establish a key element of the financial stability of the City by setting guidelines for the use and maintenance of Fund Balance. Fund Balance is an important measure of economic stability. It is essential that the City maintain an adequate level of Fund Balance to mitigate financial risk that may occur from unforeseen revenue fluctuations, unanticipated expenditures, State of New Jersey policy decisions and similar circumstances.

Fund Balance provides cash flow liquidity for the City's operations. Lack of adequate Fund Balance may put the City at risk of fiscal stress resulting in excessive tax increases. Fund Balance is used as a tool to mitigate and stabilize the amount to be raised through taxation.

Definitions

Fund Balance. Net assets, or the difference between assets, liabilities and reserves in a governmental fund, is considered Fund Balance.

Surplus. Surplus is another term used by various agencies to describe Fund Balance. The use of the term Surplus tends to insinuate that it is unnecessary or excessive. The City does not endorse the use of the term Surplus. Various State documents require us to report our Fund Balance under the title of Surplus.

Credit Rating

Credit rating agencies determine the adequacy of Fund Balance using a complex series of financial evaluations. The amount of Fund Balance on hand is an important, but not the only consideration in the City's credit rating process.

The Government Finance Officer's Association of the US & Canada (GFOA) recommends maintaining a total fund balance of as high as 25% of annual general fund expenditures. This percentage varies depending on individual community situations, based on the above mentioned considerations and risk. Also, GFOA recommends that cities of any size maintain an unrestricted General Fund balance of no less than two months of regular general fund operating revenues or expenditures, whichever is more predictable.

Other Provisions

Maintenance. In the event that Fund Balance is so calculated to be less than the policy anticipates, the City shall plan to adjust budget resources in the subsequent fiscal years to restore the balance. Except in extraordinary circumstances, Fund Balance should not be used to fund any portion of the ongoing and routine year-to-year operating expenditures of the City. It should be used primarily to insure adequate assigned balances, to respond to unforeseen emergencies, to provide cash flow, and to provide overall financial stability.

Administrative Responsibilities. The Chief Financial Officer shall be responsible for monitoring and reporting the City's various assignments. The City Administrator is directed to make recommendations to the Finance Committee of the City Council on the use of Fund Balance as an element of the annual operating budget from time to time throughout the year as needs may arise.

Annual Reporting. The Chief Financial Officer shall annually report to the Finance Committee of the City Council the status of the City's various components of Fund Balance. The Chief Financial Officer shall also provide status reports at other times to the Finance Committee or the City Council as may be requested.

Policy

It is the goal of the City is to achieve and maintain a Fund balance equal to 10% of expenditures. The City considers a balance of less than 5% to be cause for concern. If, at any point, the City's Fund Balance does not fall within the parameters of this policy a corrective action plan will be developed and the City's Finance Committee will be tasked with Fund Balance restoration to restore the balance to acceptable levels as soon as is financially practical.

OFFERED: Bastelli
SECOND: Sicarianni
AYES: 4
NAYES: 0
ABSENT: 1-Billings
ABSTAIN: 0

STATE OF NEW JERSEY
COUNTY OF MONMOUTH
CITY OF LONG BRANCH
I, KATHY L. SCHEDEL, MUNICIPAL CLERK OF THE CITY OF LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING TO BE A TRUE, COMPLETE AND CORRECT COPY OF RESOLUTION ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING HELD ON 1-12-16
IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY THIS 14th DAY OF JANUARY, 2016

Kathy L. Scedel

**RESOLUTION ESTABLISHING
CASH MANAGEMENT PLAN FOR THE CITY OF LONG BRANCH**

Be it resolved by the Council of the City of Long Branch, *County of Monmouth*, that for the year 2016, the following shall serve as the cash management plan of the City.

The Chief Financial Officer is directed to use this cash management plan as the guide in depositing and investing the City of Long Branch funds.

The following are authorized as suitable investments

Interest-bearing bank accounts and certificates of deposit in authorized banks, listed below, for deposit of local unit funds.

Government money market mutual funds as comply with N.J.S.A. 40A:5-15. I(e)

Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors.

Bonds or other obligations of the local unit or school district of which the local unit is a part.

Any other obligations with maturates not exceeding 397 days, as permitted by the Division of Investments.

- Local government investment pools which comply with N.J.S.A. 40A:5-15. I(c) and conditions set by the Division of Local Government Services.

New Jersey State Cash Management Fund.

- Repurchase agreements (repos) of fully collateralized securities which comply with N.J.S.A. 40A:5-15 1 (a),

OFFERED: Bastelli
SECOND: Silviani
AYES: 4
NAYES: 0
ABSENT: 1 - Billings
ABSTAIN: 0

STATE OF NEW JERSEY
COUNTY OF MONMOUTH
CITY OF LONG BRANCH
I, KATHY L. SCHMELZ, MUNICIPAL CLERK OF THE CITY OF LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING TO BE A TRUE, COMPLETE AND CORRECT COPY OF RESOLUTION ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING HELD ON 11-12-16
IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY THIS 13 DAY OF NOVEMBER 2016

Kathy L. Schmeltz

The following Government Unit Depository Protection Act approved banks are authorized depositories for deposit of funds

Bank of America
Investors Bank
Kearny Federal Savings Bank
Santander Bank
Wells Fargo Bank

State of New Jersey Cash Management Fund
New Jersey Asset & Rebate Management Program (NJ/ARM)

The above referenced banking and savings institutions are hereby authorized to honor and pay checks, drafts and warrants drawn on the several accounts in said banking institutions, when same are signed in the name of the City of Long Branch by Adam Schneider, Mayor, Howard H. Woolley Jr., Business Administrator, and Ronald J. Mehlhorn Sr., Director of Finance or Michael Martin, Chief Financial Officer, or Patrice Antonucci, Comptroller.

The following are approved security broker/dealers

No designated firms as of January 1, 2016.

The registered principal of any brokerage firm approved above shall be provided with and sign an acknowledgment that they have seen and reviewed the cash management plan

For each month, the Chief Financial Officer shall prepare a report for the governing body that consists of the following

- A summary of all investments made or redeemed
- Any and all financial institutions holding local unit funds
- The class or type of securities purchased or funds deposited
- Income gained on deposits and investments
- Market value of investments and disclosure and how the value was determined
- A listing of accounts or deposits that do not earn interest.

The approved cash management policy is an integral part of this document.

Any official involved with the selection of depositories, investments, broker/dealers shall disclose any material business or personal relationship to the governing body and to the Local Finance Board *(or local ethics board if applicable)*.

Any official who in the course of his or her duties deposits or invests in accordance with the plan shall be relieved of any liability for loss of investment.

R# 17-16

RESOLUTION ESTABLISHING
CASH MANAGEMENT POLICY OF THE CITY OF LONG BRANCH

Be it resolved by the City Council of the City of Long Branch, County of Monmouth, That the Chief Financial Officer shall administer the cash management plan adopted on January 12, 2016 through compliance with 40A ~5-1 et seq., prudent application of these cash management policies, which shall not conflict the plan in any way.

1. Objectives: The priority of investing practices shall be, in order of descending importance,

Security, liquidity, and yield.

A. **Security** : The safety of principal is the foremost objective of the cash management plan. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective is to mitigate credit risk and interest rate risk.

1. **Credit Risk** Credit risk is the risk of loss due to failure of the security issuer or backer Credit risk may be mitigated by:

- a. Limiting investments to the safest types of securities.
- b. Pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisors with which an entity will do business.
- c. Diversifying the investment portfolio

2. **Interest Rate Risk**: Interest rate risk is the risk that the market value of the securities in the portfolio will fall due to changes in general interest rates. Interest rate risk may be mitigated by:

- a. Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations thereby avoiding the need to sell securities on the open market prior to maturity, and
- b. By investing operating funds primarily in shorter-term securities. (less than 365 days)

B. Liquidity- The portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. Investments of various funds should be structured so that they match the potential need. Thus, investments of operating funds should be kept in investments with a maturity of not more than one year. Investments of a capital, or long term trust fund nature should match the expected use of the funds, but not to exceed five years. Investments should consist of securities with active secondary markets or in mutual funds that permit liquidation at net asset value. Securities shall not be sold prior to maturity with the following exceptions:

OFFERED: Bastelli
SECOND: Sicanni
AYES: 4
NAYES: 0
ABSENT: 1 - Billings
ABSTAIN: 0

STATE OF NEW JERSEY
COUNTY OF MONMOUTH
CITY OF LONG BRANCH
I, KATHY L. SCHEDEL, MUNICIPAL CLERK OF THE CITY OF
LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING
TO BE A TRUE, COMPLETE AND CORRECT COPY OF
RESOLUTION ADOPTED BY THE CITY COUNCIL AT A
REGULAR MEETING HELD ON 1-27-16
IN WITNESS WHEREOF, I HAVE HERETO SET
MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE
CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW
JERSEY, THIS 17th DAY OF JANUARY, 2016


1. a declining credit security could be sold early to minimize the loss of principal.
2. a security swap would improve the quality, yield, or target duration in the portfolio.
3. liquidity needs of the local unit require that the security be sold.

C. Yield: The investment portfolio must be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of least importance compared to the safety and liquidity objectives described above. The core of investments are limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. The Chief Financial Officer shall carefully evaluate the legality, security, and yield attributes of any investment offering above market yields.

11. Standards of Care

A. Prudence

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio in accordance with State law and this policy. Chief Financial Officers acting in accordance with the cash management plan and policy shall be relieved of any liability for loss of such moneys due to the insolvency or closing of any depository designated by, or the decrease in value of any investment authorized by, the cash management plan.

Investments shall be made with judgment and care, under circumstances their prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

B. Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall not have personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material investment in financial institutions with which they conduct business. They shall disclose any personal financial/investment positions that could be related to the performance of the investment portfolio, employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of their entity. Personnel involved in investment activities shall comply with the Local Government Ethics Law.

C. Delegation of Responsibility and Authority

Responsibility and authority to manage the cash management plan and policy is granted to the Chief Financial Officer pursuant to N.J.S.A. 40A:5-14. No person may engage in an investment transaction except as provided under the terms of the policy and the written procedures established by the Chief Financial Officer. The Chief Financial Officer: responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

III. Safekeeping and Custody

A. Authorized Banks for Deposit of Governmental Funds: The cash management plan shall list all authorized banks for deposit of governmental funds. Only banks approved by the Department of Banking and Insurance under the Government Unit Depository Protection Act (GUDPA) can be approved depositories.

B. Approved Security Broker/Dealers: The cash management plan shall list any approved security broker/dealers

C. Internal Controls

1. The Governing body shall act to provide that the agency has an internal control structure that is established, defined and maintained to ensure that the assets of the entity are protected from loss, theft or misuse. The Chief Financial Officer shall develop written internal controls and submit them to the governing body for approval. The internal control structure shall be designed to provide reasonable assurance that the assets of the entity are protected from loss, theft or misuse. The concept of reasonable assurance recognizes that.

a. the cost of a control should not exceed the benefits likely to be derived.

b. the valuation of costs and benefits of internal controls requires estimates and judgments by management.

2. Internal control practices shall address the following points:

a. Control of collusion. Collusion is a situation where two or more employees are working in conjunction to defraud their employer.

b. Separation of transaction authority from accounting and record keeping. By separating the person who authorizes or performs the transaction from the people who record or otherwise account for the transaction, a separation of duties is achieved.

c. Custodial safekeeping. Securities purchased from any bank or dealer including appropriate collateral (as defined by N.J.S.A. 12A:9-105) shall be placed with an independent third party for custodial safekeeping.

d. Avoidance of physical delivery securities. Book entry securities are much easier to transfer and account for since actual delivery of a document never takes place. Delivered securities must be properly safeguarded against loss or destruction. The potential for fraud and loss increases with physically delivered securities.

e. Clear delegation of authority to subordinate staff members. Subordinate staff members must have a clear understanding of their authority and responsibilities to avoid improper actions. Clear delegation of authority also preserves the internal control structure that is contingent on the various staff positions and their respective responsibilities.

f. Written confirmation or telephone transactions for investments and wire transfer. Due to the potential for error and improprieties arising from telephone transactions, all telephone transactions should be supported by written communications and approved by the appropriate person. Written communication

may be via fax if on letterhead and the safekeeping institution has a list of authorized signatures.

g. Development of a wire transfer agreement with the lead bank or third party custodian. This agreement should outline the various controls, security provisions, and delineate responsibilities of each party making and receiving wire transfers.

D. Delivery vs. Payment: All trades where applicable will be executed by delivery vs. payment (DVP). This ensures that securities are deposited in the eligible financial institution prior to the release of funds. Securities will be held by a third party custodian as evidenced by safekeeping receipts.

IV. Reporting

A. Methods: The Chief Financial Officer shall prepare an investment report to the governing body each month, including a succinct management summary that provides a clear picture of the status of the current investment portfolio and transactions made over the last month. This management summary will be prepared in a manner which will allow the governing body to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report should be provided to the Chief Executive Officer, and the Governing Body. The report will include those items outlined in the cash management plan.

B. Performance Standards: The investment portfolio will be managed in accordance with the parameters specified within the cash management plan and policy. The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates. Portfolio performance should be compared to appropriate benchmarks on a regular basis. *(benchmarks to be established by the governing body could include New Jersey Cash Management plan 30, 60, or 90 day T-bill performance, performance information provided by investment service providers or publishers of financial information such as the Wall Street Journal or by other means acceptable to the governing body)*

V. Policy

A. Exemption: Any investment currently held that does not meet these guidelines shall be exempted from the requirements of the cash management plan. At maturity or liquidation, such monies shall be reinvested only as provided by the cash management plan and policy.

B. Amendment: The cash management plan must be approved by the Governing Body, by resolution, on an annual basis, and may be amended at any time during the year to reflect changes due to changes in laws, depositories, funds or investments.

R # 18-16

**RESOLUTION
2016 TEMPORARY BUDGET**

WHEREAS, it is necessary to make appropriations to provide for the period between the beginning of the fiscal year and the adoption of the 2016 Budget, and,

WHEREAS, N.J.S.A. 40A: 4-19 allows for the creation of such appropriations, not to exceed 26.25% of the total of the appropriations made for all purposes in the budget of the preceding fiscal year, excluding, in both instances, appropriations made for Interest and Debt Redemption charges, Capital Improvements and Public Assistance, and,

WHEREAS, the Director of Finance has compiled a Temporary budget in conformity with N.J.S.A. 40A: 4-19, and,

WHEREAS, said appropriations, before provision for Interest and Debt Redemption charges, Public Assistance, and Capital Improvement Fund total \$11,055,191.00, to which is added Interest and Debt Redemption charges, Capital Improvement Fund and Public Assistance appropriations totaling \$2,549,280.63, for a total Temporary Budget \$13,604,471.63.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Long Branch that the attached list of appropriations totaling \$13,604,471.63 be, and the same is, hereby adopted as the Temporary Budget of the City of Long Branch for the year 2016.

Budget Appropriations 2015

a) Operations - within "CAPS"	ADOPTED 2015 BUDGET	26.25% OF 2015 BUDGET	2016 TEMPORARY BUDGET APPROPRIATIONS
General Administration			
Office of the Chief Executive - Mayor			
Salaries and Wages	68,979.00	68,107.00	68,107.00
Other Expenses	8,400.00	2,206.00	2,206.00
Office of the Chief Administrator			
Salaries and Wages	420,806.00	410,462.00	410,462.00
Other Expenses	13,320.00	3,487.00	3,487.00
Miscellaneous Other Expenses (Vet. Service Officer)	2,860.00	751.00	751.00
Miscellaneous Other Expense (Green City)	7,115.00	1,868.00	1,868.00
Miscellaneous Other Expense (IT Services)	106,900.00	28,081.00	28,081.00
Miscellaneous Other Expenses (Special Events)	65,000.00	17,063.00	17,063.00
Division of Personnel			
Salaries and Wages	120,828.00	31,717.00	31,717.00
Other Expenses	2,400.00	630.00	630.00
Central Switchboard			
Salaries and Wages	50,181.00	13,173.00	13,173.00
Office of Emergency Management			
Salaries and Wages	7,500.00	1,369.00	1,369.00
Other Expenses	43,164.00	11,031.00	11,031.00
Office of the City Council			
Salaries and Wages	17,500.00	4,594.00	4,594.00
Other Expenses	3,950.00	1,037.00	1,037.00
Office of the City Attorney			
Salaries and Wages (Prosecutor / Asst City Attorney)	30,000.00	7,875.00	7,875.00
Other Expenses	550,000.00	144,375.00	144,375.00
Misc. -Other Expenses (Labor Counsel)	100,000.00	26,250.00	26,250.00
Misc. -Other Expenses (Planning Board Attorney)	10,000.00	2,625.00	2,625.00
Misc. -Other Expenses (Zoning Board Attorney)	10,000.00	2,625.00	2,625.00
Misc. -Other Expenses (Prosecutor / Asst City Attorney)	5,000.00	1,313.00	1,313.00
Misc. - Other Expenses (Retainer City Attorney)	30,000.00	7,875.00	7,875.00
Office of the City Clerk			
Salaries and Wages	182,411.00	47,883.00	47,883.00
Other Expenses	24,075.00	6,320.00	6,320.00
Misc- Other Expenses	49,680.00	13,041.00	13,041.00
Department of Finance			
Office of the Director			
Salaries and Wages	385,167.00	101,106.00	101,106.00
Other Expenses	25,000.00	6,563.00	6,563.00
Division of Accounts and Control			
Salaries and Wages	402,510.00	105,658.00	105,658.00
Other Expenses	50,175.00	13,171.00	13,171.00
Misc. Other Expenses (Audit Services)	79,900.00	20,574.00	20,574.00
Office of the Tax Collector			
Salaries and Wages	192,384.00	50,501.00	50,501.00
Other Expenses	23,200.00	6,090.00	6,090.00
Division of Purchasing			
Salaries and Wages	188,987.00	48,804.00	48,804.00
Other Expenses	7,500.00	1,969.00	1,969.00
Central Reproduction			
Other Expenses	6,600.00	1,733.00	1,733.00
Central Postage			
Other Expenses	72,500.00	19,001.00	19,001.00
Insurance			

Budget Appropriations 2015

	ADOPTED 2015 BUDGET	26.25% OF 2015 BUDGET	2016 TEMPORARY BUDGET APPROPRIATIONS
Employee Group Health	4,535,000.00	1,190,438.00	1,190,438.00
Health Benefit Walver	45,000.00	11,813.00	11,813.00
General Liability	631,052.00	165,851.00	315,000.00
Workers Compensation	1,161,337.00	304,851.00	304,851.00
Department of Public Works			
Office of the Director			
Salaries and Wages	361,979.00	95,019.00	95,019.00
Other Expenses	38,500.00	9,561.00	9,561.00
Division of Street Construction & Maintenance			
Salaries and Wages	1,049,653.00	275,534.00	275,534.00
Other Expenses	261,000.00	68,513.00	68,513.00
Office of the City Engineer			
Other Expenses	160,000.00	42,000.00	42,000.00
Municipal Garage			
Salaries and Wages	407,789.00	107,245.00	107,245.00
Other Expenses	400,000.00	105,000.00	105,000.00
Division of Parks			
Salaries and Wages	260,209.00	68,305.00	68,305.00
Other Expenses	53,500.00	14,044.00	14,044.00
Miscellaneous Other Expense			
Division of Public Facilities			
Salaries and Wages	862,271.00	226,346.00	226,346.00
Other Expenses	157,000.00	41,213.00	41,213.00
Misc. Other Expenses			
Division of Solid Waste / Recycling			
Salaries and Wages	1,206,571.00	316,725.00	316,725.00
Other Expenses	26,000.00	6,825.00	6,825.00
Disposal Costs (Sanitation and Recycling)			
Other Expenses	1,361,700.00	357,445.00	357,445.00
Department of Public Safety			
Office of the Director			
Salaries and Wages	191,604.00	50,296.00	50,296.00
Other Expenses	450.00	116.00	116.00
Division of Police			
Salaries and Wages	9,776,607.00	2,566,350.00	2,566,350.00
Other Expenses	586,750.00	156,647.00	156,647.00
Police Dispatch			
Salaries and Wages	377,099.00	98,893.00	98,893.00
School Traffic Guards			
Salaries and Wages	172,954.00	45,400.00	45,400.00
Other Expenses	1,310.00	344.00	344.00
Traffic Control			
Salaries and Wages	220,227.00	57,310.00	57,310.00
Other Expenses	24,415.00	6,409.00	6,409.00
Miscellaneous Other Expense (Parking Meters)	52,250.00	13,716.00	13,716.00
Division of Fire			
Salaries and Wages	2,264,683.00	594,579.00	594,579.00
Other Expenses	197,874.00	51,367.00	51,367.00
Miscellaneous Other Expense (Chiefs Honorariums)	5,500.00	1,444.00	0.00
Miscellaneous Other Expense (Appraisals)	15,000.00	3,938.00	3,938.00
Fire House Rental	32,100.00	8,426.00	8,426.00
Miscellaneous Other Expenses	16,000.00	4,200.00	4,200.00
Contribution to Volunteer First Aid Squads			
Other Expenses	66,000.00	17,325.00	17,325.00

Budget Appropriations 2015

	ADOPTED 2015 BUDGET	26.25% OF 2015 BUDGET	2016 TEMPORARY BUDGET APPROPRIATIONS
Office of the Construction Code Official			
Salaries and Wages	472,684.00	124,000.00	124,000.00
Other Expenses	23,296.00	6,115.00	6,115.00
Miscellaneous Other Expense	171,700.00	46,071.00	46,071.00
Office of Planning			
Salaries and Wages	286,856.00	75,037.00	75,037.00
Other Expenses	8,640.00	2,268.00	2,268.00
Miscellaneous-Other Expenses (Redevelopment)	170,000.00	44,825.00	44,825.00
Office of the Tax Assessor			
Salaries and Wages	193,561.00	50,810.00	50,810.00
Other Expenses	6,350.00	1,667.00	1,667.00
Miscellaneous Other Expenses	69,610.00	18,273.00	18,273.00
Revaluation			
Municipal Court			
Salaries and Wages	406,950.00	106,824.00	106,824.00
Other Expenses	158,006.00	41,477.00	41,477.00
Municipal Public Defender			
Salaries and Wages	22,000.00	5,775.00	5,775.00
Unclassified:			
Utilities:			
Electricity	180,000.00	47,250.00	47,250.00
Telephone	190,000.00	49,675.00	49,675.00
Natural Gas	85,000.00	22,313.00	22,313.00
Street Lighting	450,000.00	116,125.00	116,125.00
Fire Hydrant Service	200,000.00	52,500.00	52,500.00
Water	45,000.00	11,813.00	11,813.00
Other (specify)			
Sewer	9,500.00	2,494.00	2,494.00
Diesel Fuel	255,000.00	66,308.00	66,308.00
Gasoline	300,000.00	78,750.00	78,750.00
Accumulated Leave Compensation			
Salaries and Wages	600,000.00	157,500.00	157,500.00
Total Operations (Item 8(A)) within "CAPS"	37,605,799.00	9,871,532.00	10,094,570.00
B. Contingent			
Total Operations Including Contingent- within "CAPS"	37,605,799.00	9,871,532.00	10,094,570.00
Deferred Charges and Statutory Expenditures- Municipal within "CAPS"			
DEFERRED CHARGES:			
Emergency Authorizations			
STATUTORY EXPENDITURES:			
Public Employees Retirement System	1,187,354.56	311,601.00	
Social Security System (O.A.S.I.)	950,000.00	246,375.00	246,375.00
Police & Firemen's Retirement System of New Jersey	2,756,648.91	723,626.00	
Defined Contribution Retirement Plan	15,000.00	3,938.00	3,938.00
Unemployment Insurance	100,000.00		
Total Deferred Charges and Statutory Expenditures-Municipal within "CAPS"	5,009,003.47	1,289,614.00	253,313.00
Total General Appropriations for Municipal Purposes within "CAPS"	42,614,802.47	11,160,146.00	10,347,883.00
(A) Operations - Excluded from "CAPS"			

Budget Appropriations 2015

Division of Fire Uniform Fire Safety (Chapter 383, P.L. 1983) Salaries and Wages Other Expenses Miscellaneous Other Expense	ADOPTED 2015 BUDGET	26.25% OF 2015 BUDGET	2016 TEMPORARY BUDGET APPROPRIATIONS
Department of Health Office of the Director Salaries and Wages Other Expenses Miscellaneous Other Expenses Bloodborne Pathogen Immunization Animal Control Subsidy (to Trust) Public Health Consortium	465,204.00 25,900.00 133,150.00	122,116.00 6,756.00 34,362.00	122,116.00 6,756.00 34,362.00
Bureau of Welfare Miscellaneous Other Expenses (Reloc)	495,763.00 51,552.00	127,513.00 13,532.00	120,000.00 30,532.00
Department of Recreation Office of the Director Salaries and Wages Other Expenses Miscellaneous Other Expense	1,700.00 230,000.00 18,562.00	446.00 60,375.00 4,873.00	446.00 60,375.00 9,000.00
Bureau of Recreation Salaries and Wages Other Expenses Miscellaneous-Other Expenses (celebrations)	9,000.00	2,363.00	2,363.00
Bureau of Conservation (Beaches) Salaries and Wages Other Expenses Misc. Other Expenses	351,439.00 27,700.00 15,410.00	92,253.00 7,271.00 4,045.00	92,253.00 7,271.00 4,045.00
Bureau of Conservation (Beaches) Salaries and Wages Other Expenses Misc. Other Expenses	75,600.00 41,535.00 31,460.00	19,245.00 10,303.00 8,268.00	19,245.00 10,303.00 8,268.00
Office of Senior Citizen Activities Salaries and Wages Other Expenses	566,000.00 108,310.00	146,575.00 27,505.00	0.00 50,000.00
Environmental Commission Other Expenses Miscellaneous Other Expense (Grant Match)	39,998.00 20,700.00	10,499.00 5,404.00	10,499.00 5,404.00
Office of Cable Television Commission Other Expenses	450.00 4,000.00	116.00 1,050.00	116.00 1,050.00
Long Branch Arts Council Other Expenses	22,780.00	5,990.00	5,990.00
Urban Enterprize Zone Salaries and Wages Other Expenses	21,000.00	5,513.00	5,513.00
Long Branch Parking Authority Other Expenses	30,000.00 3,280.00	7,876.00 851.00	7,876.00 851.00
Statutory & Other Agencies	2,500.00	656.00	656.00
Planning Board Other Expenses Misc. - Other Expenses (Retainer)	7,335.00 6,000.00	1,926.00 1,575.00	1,926.00 1,575.00
Zoning Board of Adjustment Other Expenses Misc. - Other Expenses (Retainer)	6,435.00 12,000.00	1,695.00 3,150.00	1,695.00 3,150.00
Department of Building & Development Office of the Director Salaries and Wages Other Expenses Miscellaneous Other Expense (Demolition)	122,147.00 7,380.00 9,000.00	32,064.00 1,937.00 2,363.00	32,064.00 1,937.00 2,363.00

Budget Appropriations 2015

	ADOPTED 2015 BUDGET	26.25% OF 2015 BUDGET	2016 TEMPORARY BUDGET APPROPRIATIONS
County of Monmouth Municipal Open Space Project Troutmans Creek			
County of Monmouth Lake Takanassee Bank Stabilization			
U. S. Department of Agriculture Hurricane Sandy Recovery Federal Share Local Share			
EDA Grant - Streetscape Improvements	750,000.00		
Total State and Federal Programs Off-Set by Revenues			
Total Operations Excluded from "CAPS"	0	1,603,156.49 0	204,628.00 0
	0	3,249,076.39 0	607,308.00 0
Capital Improvements - Excluded from "CAPS"			
Capital Improvement Fund	400,000.00		
Capital Projects:			
Acquisition of Equipment:			
Department of Recreation			
Bureau of Conservation (Beach)	90,000.00		
Department of Public Safety			
Division of Fire			
Division of Police			
Office of Emergency Management (OEM)			
State of New Jersey			
Dept. of Transportation Grants	251,766.00		
Brighton Avenue			
Dept. of Public Works			
Acquisition of Equipment			
Total Capital Improvements Excluded from "CAPS"	0	741,766.00 0	100,000.00 0
Municipal Debt Service Excluded from "CAPS"			
Payment of Bond Principal	2,320,000.00		
Payment of Bond Anticipation Notes	71,800.00		
Interest on Bonds	1,193,857.77		
Interest on Notes	213,279.14		
Interest on Tax Anticipation Notes			
Interest and Principal on Green Trust	120,216.85		
Interest and Principal on Unsafe Bldg. Demo Grant (DCA)	265,577.40		
Payment of Special Emerg. Note Principal	1,100,000.00		
Interest on Special Emergency Notes	29,037.50		
Total Municipal Debt Service - excluded from "CAPS"	0	5,313,768.66 0	2,549,280.63 0
Deferred Charges - Municipal- Excluded from "CAPS"			
(1) DEFERRED CHARGES			
Emergency Authorizations			
Special Emergency Auth 5 Yr (40A-4-55)	20,000.00		
Deferred Charges to future taxation-Unfunded	140,000.00		
Total Deferred Charges - Municipal- Excluded from "CAPS"	0	160,000.00 0	0 0
Total General Appropriations for Municipal Purposes Excluded from "CAPS"	0	9,464,613.05 0	3,256,588.63 0

Budget Appropriations 2015

	ADOPTED 2015 BUDGET	26.25% OF 2015 BUDGET	2016 TEMPORARY BUDGET
Maintenance of Free Public Library	1,490,018.00	391,135.00	391,135.00
Employee Group Health			
Disposal Costs (Sanitation and Recycling)			
Other Expenses (Recycling)	44,000.00	11,550.00	11,550.00
Special Emergency Appropriation (Sandy)			
Total Other Op Excluded From Caps	0	0	0
Implementation of "911" System	1,534,018.00	402,680.00	402,680.00
Other Expenses			
Total Interlocal Municipal Service Ag.	111,901.90		
State and Federal Programs Off-Set by Revenues	0	0	0
State of New Jersey			
Department of Environmental Protection			
Clean Communities Grant			
County Grant			
Monmouth County Office on Aging			
Senior Citizen Program			
Monmouth County Share			
City Share	25,000.00	25,000.00	25,000.00
State of New Jersey	221,485.00	56,140.00	56,140.00
Department of Motor Vehicle			
Drunk Driving Enforcement			
State Grant			
Safe and Secure Communities Grant			
State of New Jersey			
Urban Enterprise Zone Administration			
UEZ Administrative Budget			
UEZ Security Phase X			
Summer Shuttle Project			
Year-Round Shuttle Project			
Marketing and Business Development			
West End Gazebo Project			
Digital Communications Project	99,000.00		
Administration 2013-14			
Police Security			
State of New Jersey			
Division of Criminal Justice			
Body Armor Replacement			
U. S. Department of Justice			
Office of Justice Programs			
Edward Byrne Memorial Justice Assistance Grant			
State of New Jersey			
Recycling Tonnage Grant	44,862.15		
US Department of Justice			
Bulletproof Vest Partnership			
State of New Jersey			
Cops in Shops Grant			
2014 COPS Hiring Program			
Federal Share	208,333.34	54,583.00	54,583.00
Local Share	254,478.00	66,300.00	66,300.00

Budget Appropriations 2015

Total General Appropriations - Excluded from "CAPS"
Subtotal General Appropriations (Items (H-1) and (O))
Reserve for Uncollected Taxes
Total General Appropriations

ADOPTED 2015 BUDGET	26.25% OF 2015 BUDGET	2016 TEMPORARY BUDGET APPROPRIATIONS
0	0	3,256,588.63
0	0	13,804,471.63
2,322,238.29	0	0
54,401,654.81	14,416,734.63	13,804,471.63

OFFERED: Bastelli
SECOND: Sibanni
AYES: 4
NAYES: 0
ABSENT: 1- Billings
ABSTAIN: 0

TOWN OF NEW JERSEY
CITY OF MONMOUTH
CITY OF LONG BRANCH
J. ROY L. SCHLES, MUNICIPAL CLERK OF THE CITY OF
LONG BRANCH, DO HEREBY CERTIFY THE FOREGOING
TO BE A TRUE, COMPLETE AND CORRECT COPY OF
RESOLUTION ADOPTED BY THE CITY COUNCIL AT A
REGULAR MEETING HELD ON 1-12-16

IN WITNESS WHEREOF, I HAVE HEREUNTO SET
MY HAND AND AFFIXED THE OFFICIAL SEAL OF THE
CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW
JERSEY, THIS 12th DAY OF January, 2016
J. Roy L. Schles
MUNICIPAL CLERK, E.M.S.