

AGENDA

**INSURANCE FUND COMMISSION
CITY OF LONG BRANCH
REGULAR MEETING
SEPTEMBER 27, 2023
3:00 P.M.**

ROLL CALL:

**DR. MARY JANE CELLI, COMMISSIONER
LINDSAY DEANGELIS, COMMISSIONER
CHARLES F. SHIRLEY, JR., COMMISSIONER**

CERTIFICATION BY RECORDING SECRETARY:

Adequate notice of this meeting has been provided by correspondence to the City Clerk indicating it would be held on Wednesday, September 27, 2023 at 3:00 p.m. in the Conference Room, 344 Broadway, Long Branch, New Jersey.

APPROVAL OF PREVIOUS MINUTES:

Approval of the Minutes of the Regular Meeting held on March 22, 2023. (WHICH WAS CARRIED FROM 6-28-23 MEETING)

Approval of the Minutes of the Regular Meeting held on June 28, 2023.

PUBLIC PARTICIPATION:

DISCUSSION BY COMMISSIONERS:

Discussion of various Insurance and Risk Management issues.

RESOLUTION(S):

LB-2023-011 Resolution Approving Payment of Bill List for Workers Compensation

LB-2023-012 Resolution Approving Payment of Bill
List for Self Insurance

ADJOURNMENT

Motion to adjourn (so moved, second)

ALL IN FAVOR.....

NOTE

The next meeting is scheduled for Wednesday, December 13, 2023 at 3:00 p.m.

LONG BRANCH INSURANCE FUND
COMMISSION

MINUTES

REGULAR MEETING

MARCH 22, 2023

The Regular Meeting of the Long Branch Insurance Fund Commission was held on Wednesday, March 22, 2023 at 3:00 p.m. in the Conference Room, 344 Broadway, Long Branch, New Jersey.

The meeting was opened at 3:00 p.m.

PRESENT:

Commissioner Mary Jane Celli (via telephone) and
Commissioner Charles F. Shirley, Jr.

ABSENT:

Commissioner Lindsay DeAngelis

OTHERS PRESENT:

Tara Okros, Corresponding & Recording Secretary

APPROVAL OF PREVIOUS MINUTES:

Approval of the minutes of the Regular Meeting held on January 31, 2023.

Motion to approve was made by Commissioner Celli and seconded by Commissioner Shirley.

*Ayes 2 Nays 0
Absent 1*

PUBLIC PARTICIPATION:

Opened and closed right away as no one from the public was present.

COMMISSIONERS COMMENTS:

A past Workers Compensation matter was briefly discussed

RESOLUTIONS:

LB-2023-007 Resolution approving the payment of the bill list for Workers Compensation.

Motion to approve was made by Commissioner Celli, seconded by Commissioner Shirley.

*Ayes 2 Nays 0
Absent 1*

LB-2023-008 Resolution approving the payment of the bill list for Self Insurance.

Motion to approve was made by Commission Celli, seconded by Commissioner Shirley.

*Ayes 2 Nays 0
Absent 1*

ADJOURNMENT

Motion to adjourn was made by Commissioner Shirley, seconded by Commissioner Celli.

*Ayes 2 Nays 0
Absent 1*

This meeting was adjourned at 3:06 p.m.

****NOTE**** The next meeting is scheduled for
June 28, 2023 at 3:00 p.m.

LONG BRANCH INSURANCE
FUND COMMISSION

MINUTES

REGULAR MEETING

JUNE 28, 2023

The Regular Meeting of the Long Branch Insurance Fund Commission was held on Wednesday, June 28, 2023 at 3:00 p.m. in the Conference Room, 344 Broadway, Long Branch, New Jersey.

The meeting was opened at 3:00 p.m.

PRESENT:

Commissioner Lindsay DeAngelis (via telephone) and
Commissioner Charles F. Shirley, Jr.

ABSENT:

Commissioner Mary Jane Celli

OTHERS PRESENT:

Tara Okros, Corresponding & Recording Secretary

APPROVAL OF PREVIOUS MINUTES:

NOTE

The minutes of the Regular Meeting held on March 22, 2023 had to be held until the next meeting on September 27, 2023.

PUBLIC PARTICIPATION:

Opened and closed right away as no one from the public was present.

COMMISSIONERS COMMENTS:

No discussions took place.

RESOLUTIONS:

LB-2023-009 Resolution approving the payment of the bill list for Workers Compensation.

Motion to approve was made by Commissioner Shirley, seconded by Commissioner DeAngelis.

*Ayes 2 Nays 0
Absent 1*

LB-2023-010 Resolution approving the payment of the bill list for Self Insurance.

Motion to approve was made by Commission DeAngelis, seconded by Commissioner Shirley.

*Ayes 2 Nays 0
Absent 1*

****NOTE****

This was approved after it was noted that there was a discrepancy between the list and the original requisitions for Collision Repair by Damiano. There were two incidents that we paid \$1,000 each (our deductible) for and the rest of the bill was paid by the insurance company. This line item should read \$2,000.00. Finance will change to reflect correct amount.

ADJOURNMENT

Motion to adjourn was made by Commissioner Shirley, seconded by Commissioner DeAngelis.

*Ayes 2 Nays 0
Absent 1*

This meeting was adjourned at 3:04 p.m.

****NOTE****

The next meeting is scheduled for September 27, 2023 at 3:00 p.m.

RESOLUTION #LB-2023-011

Resolution Approval Payment of Bills

WHEREAS, the Insurance Fund Commission of the City of Long Branch have examined the attached bill list for Workers Compensation.

NOW THEREFORE, BE IT RESOLVED, by the Insurance Fund Commission of the City of Long Branch that the payment of these bills set forth on the attached list are hereby approved.

MOVED:

SECONDED:

AYES:

NAYS:

ABSENT:

ABSTAIN:

I hereby certify the foregoing to be a true copy of a resolution adopted by the Insurance Commission at their Regular meeting held on September 27, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Long Branch, Monmouth County, New Jersey, this _____ day of September 2023

Tara L. Okros
Recording Secretary

PUBLIC NOTICE

Notice is hereby given that the following bills will be submitted for payment approval as of September 27, 2023. The original bills are on file in the Office of the Director of Finance of the City of Long Branch between the hours of 8:30 A.M. and 4:30 P.M. Monday through Friday.

Various	See Attached Lists - 06/29/2023 - check# 8754-8755	*	3,412.00
Various	See Attached Lists - 07/27/2023 - check# 8756-8757	*	3,412.00
Various	See Attached Lists - 08/24/2023 - check# 8758-8760	*	3,631.70

TOTAL WORKERS COMP **10,455.70**

RESOLUTION #LB-2023-012

Resolution Approval Payment of Bills

WHEREAS, the Insurance Fund Commission of the City of Long Branch have examined the attached bill list for Self Insurance.

NOW THEREFORE, BE IT RESOLVED, by the Insurance Fund Commission of the City of Long Branch that the payment of these bills set forth on the attached list are hereby approved.

MOVED:

SECONDED:

AYES:

NAYS:

ABSENT:

ABSTAIN:

I hereby certify the foregoing to be a true copy of a resolution adopted by the Insurance Commission at their Regular meeting held on September 27, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Long Branch, Monmouth County, New Jersey, this _____ day of September 2023.

Tara L. Okros
Recording Secretary

PUBLIC NOTICE

Notice is hereby given that the following bills will be submitted for payment approval as of September 27, 2023. The original bills are on file in the Office of the Director of Finance of the City of Long Branch between the hours of 8:30 A.M. and 4:30 P.M. Monday through Friday.

Staterwide Insurance Fund		*	14,208.32
Joseph Carl	Worker's Comp Policy - Pymt# 3 of 4	*	
Rosalv Borrero	Pull & Final Payment - 05/22/2023	*	500.00
Becky McHugh	Pull & Final Payment - 06/29/2023	*	490.48
	Pull & Final Payment - 08/01/2023	*	241.40

TOTAL SELF INSURANCE

15,440.20